

# 2022 Annual Business Meeting

November 19, 2022  
Embassy Suites - Columbus Airport



## ***OHFAMA Mission***

***The Ohio Foot and Ankle Medical Association will act as a single voice for podiatric physicians in Ohio to ensure the highest quality of medical and surgical foot and ankle care through advocacy, education and public awareness.***

## **Ohio Foot and Ankle Medical Association**

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**OHIO**  
FOOT AND ANKLE  
MEDICAL ASSOCIATION

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# Memorandum

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To: Members of the 2020 OHFAMA House of Delegates  
From: Dr. Sarah Abshier, OHFAMA President  
Subject: 2022 Annual Business Meeting Handbook  
Date: November 4, 2022

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The Annual Business Meeting provides all OHFAMA members with the opportunity to have their voice heard on issues impacting the association.

We hope you enjoy the experience of seeing firsthand, your professional association, at work for you! Key presentations include our legislative update, insurance reimbursement discussion, and a presentation from CGS on an upcoming Targeted Probe and Educate (TPE) program related to nail debridement.

OHFAMA belongs to the membership. The OHFAMA Annual Business Meeting is the mechanism by which the members exercise their voting rights in three ways:

## **Elections**

- Members will be voting on who will represent you during the next year as an OHFAMA Officer or, in the case of APMA, Delegates who will represent you over the next three years

## **Budget**

- Members will examine the financial performance of the association and review and approve the 2023-24 budget

## **Bylaws Changes**

- Members will consider two proposed changes to the OHFAMA bylaws at the Annual Business Meeting
- Proposition A-22, would change the OHFAMA bylaws to establish emergency procedures for the appointment of Alternate Delegates to the APMA House of Delegates
- Proposition B-22 would modify the association's bylaws to provide each Academy with one trustee on the Board of Trustees and create two-at large trustee positions to be voted on by members at the Annual Business Meeting

I look forward to seeing you on November 19 for an afternoon of networking and fellowship as we chart the course for the future of our association!

We hope that you enjoy your participation in the 2022 OHFAMA Annual Business Meeting! If you have questions, please feel free to ask me, any of the OHFAMA Officers, Trustees, or staff for clarification or assistance.



## **2022 WOUND CARE SEMINAR** **ANNUAL BUSINESS MEETING**

Embassy Suites Columbus – Airport

### **Friday – November 18, 2022**

- 2:00 PM Budget and Finance Committee Meeting
- 3:00 PM Board of Trustees Meeting
- 5:00 PM Board of Trustees Meeting Ends
- 6:30 PM BOT Leadership Dinner with APMA (by invitation)

### **Saturday – November 19, 2022**

#### **Wound Care Seminar**

- 6:30 AM Registration Opens
- 7:00 AM Program Begins
- 9:30 AM Exhibitor and Networking Break
- 10:00 AM Program Resumes
- 12:00 PM Lunch
- 12:30 PM Program Resumes
- 2:00 PM Program Ends

#### **OHFAMA Annual Business Meeting**

- 12:00 PM Registration Opens
- 2:00 PM Networking Reception Begins
- 2:30 PM Annual Business Meeting Begins
- 5:00 PM Annual Business Meeting Ends

# **OHFAMA Annual Business Meeting**

1. Call to Order
2. Pledge of Allegiance
3. Invocation
4. Adopt the Agenda
5. **Adopt the Consent Agenda**
6. Reports
  - a. APMA President
  - b. APMA Executive Director
  - c. State Medical Board
  - d. Lobbyist
  - e. OPPAC Chair
  - f. CGS Presentation
  - g. CAC/PIAC Report
  - h. OFAMF Executive Director
  - i. OHFAMA Executive Director
  - j. OHFAMA President
7. Committee Reports:
  - a. Budget and Finance
    - i. Presentation of the Financials
    - ii. **Adoption of the Budget**
    - iii. Presentation of Academy Checks
8. Old Business
9. New Business
  - a. OHFAMA Strategic Plan
  - b. Proposition A-22: Emergency Procedures for Alternate Delegates to the APMA House of Delegates
  - c. Proposition B-22: Composition of the OHFAMA Board of Trustees
10. Elections
  - a. President
  - b. 1<sup>st</sup> Vice President
  - c. 2nd Vice President
  - d. Secretary/Treasurer
  - e. APMA Delegates
  - f. APMA Alternate Delegates
11. New President Installation
12. Adjournment

## **Consent Agenda Items:**

- |   |                                   |
|---|-----------------------------------|
| 1. 2021 Annual Business Meeting Minutes | 6. Terms of Office Report         |
| 2. Report of the Academies              | 7. OHFAMA 2023 Calendar of Events |
| 3. APMA House of Delegates Report       | 8. OFAMF Report - Annual Seminar  |
| 4. Membership Report                    | 9. OFAMF 2023-24 Budget           |

## **OHFAMA Annual Business Meeting Standing Rules of Order**

The Board of Trustees shall be the governing body of the Association directed in part by the policies determined by the voting members present at the Annual Business Meeting of the Association (Article VII, Section B-1). The Bylaws of the Association list the rules for the conduct and proceedings of the Annual Meeting.

The following Standing Rules of Order, which conform to the provisions of the Bylaws, are offered for the approval of the membership to ensure that the Annual Business Meeting is carried out in a fruitful and productive fashion.

### **1. Assembly, Decorum, and Deliberations**

- 1.1. Proper decorum and parliamentary etiquette shall prevail at all times.
- 1.2. Deliberations of the Annual Business Meeting shall be conducted in accordance with the rules contained in the current edition of Robert's Rules of Order – Newly Revised (Eleventh Edition), when not in conflict with the Bylaws.
- 1.3. A member wishing to address the Chair will say "Dr. President, give his or her name, and the Academy he or she represents", and wait until recognized by the Presiding Officer, who shall repeat the name and the component society before the member may proceed. This is necessary so the records of these proceedings may be kept accurate.
- 1.4. It is out of order to rise or be standing for the purpose of obtaining the floor while another person has the floor except for the purpose of making one of the motions or taking one of the parliamentary steps that can legitimately interrupt at such time.
- 1.5. Any Officer of the Association wishing to address the Chair shall rise, give his name and office, and wait until recognized by the Presiding Officer, who shall repeat the name and office before he may proceed.
- 1.6. Each member should state whether he or she is a proponent or opponent (for or against) for the assembly's clarification.
- 1.7. No member may speak more than three (3) minutes at one time and may only speak twice on the same issue.
- 1.8. No member may speak a second time on the same question as long as any member who has not spoken on that question desires to speak.
- 1.9. Debate may be limited by a 2/3 vote of the Annual Business Meeting attendees.

### **2. Conflict of Interest**

- 2.1. Members who have a material financial interest or material financial relationship that may be affected by a matter before the Annual Business Meeting must disclose said interest(s) or relationship(s) before speaking on the matter.
- 2.2. Others who may address the Annual Business Meeting also must disclose any financial interests that are in conflict with the matter under consideration before speaking.

### **3. Resolutions and Motions**

- 3.1. Any resolutions offered from the floor shall be submitted electronically to the Executive Director.
- 3.2. Resolutions shall be submitted to the Executive Director who shall refer them to the proper committee.
- 3.3. Any resolution to be considered at the Annual Business Meeting may be submitted by any voting member of the Association, Academy officer, OHFAMA Board of Trustees, or an official committee of the Association.
- 3.4. A special order of business may be established by a majority vote of the members present and voting

### **4. Reports**

- 4.1. All Annual Business Committee reports included in the Consent Agenda shall be published and distributed to the membership prior to the meeting for review of the membership.
- 4.2. Oral reports shall not exceed 10 minutes in length.
- 4.3. No printed matter, such as pamphlets, charts, notes, etc., shall be distributed to Annual Business Meeting attendees unless permission has been obtained from the executive director.

### **5. Voting**

- 5.1. Only Active, Associate, Senior, Faculty, Postgraduate Members, and 5.4 Status Members in good standing shall be eligible to vote at the Annual Business Meeting.
- 5.2. Each member in good standing shall sign a register upon entering the designated meeting room and his or her standing will be confirmed by the Secretary of the Association or his or her designee.

## **6. Elections**

- 6.1. Nomination and election of officers shall take place in the following order:
  - 6.1.1. President
  - 6.1.2. 1st Vice President
  - 6.1.3. 2nd Vice President
  - 6.1.4. Secretary/Treasurer
  - 6.1.5. Delegates to the American Podiatric Medical Association
  - 6.1.6. Alternate delegates to the American Podiatric Medical Association
- 6.2. Nominations from the floor for any office must be for that specific office.
- 6.3. Nominating speeches shall be limited to three (3) minutes in length and one seconding speech of two (2) minutes in length.
- 6.4. Nominations shall not be closed until there is no response from the inquiry by the Chair: "Are there any further nominations?"
- 6.5. When there are more than three candidates running for the APMA Delegate position, you must vote for two or the vote will not be counted.

## **Bylaws Provisions Relating to the Annual Business Meeting**

### **ARTICLE III – Membership**

#### **Section C – In Good Standing**

Any member of this Association whose state and national dues and special assessments for the current fiscal year are not past due shall be considered a member in good standing.

#### **Section E – Privileges**

1. Active, Associate, Senior, Faculty, and 5.4 Status Members:
    - a. Shall be eligible for election or appointment to any committee, council, Board or similar position in the Association as provided in these Bylaws.
    - b. Shall be eligible to vote at the Academy level and at the Annual Business Meeting of the Association.
  2. Postgraduate Members:
    - a. Shall be eligible for election or appointment to any committee, council, board, or similar position in the Association as provided in these Bylaws with the exceptions of the Academy offices of President, Treasurer, Trustee and Alternate Trustee, the OHFAMA Executive Committee offices and the APMA Delegate and Alternate Delegate positions.
    - b. Shall be eligible to vote at the Annual Business Meeting of the Association provided they have been certified by their respective Academy to have attended greater than fifty percent of their Academy meetings since the last Annual Business Meeting of the Association.
- OHFAMA Employee, Honorary, Life, Permanently Disabled, Federal Service, Affiliate Members, and Student Members are not eligible to vote in the Annual Business Meeting

### **ARTICLE V - FEES AND DUES**

#### **Section A - Membership Dues**

1. Membership dues and fees are presented in the OHFAMA Dues and Fees Schedule, which may be amended with a two-thirds vote of the members present at an Annual Business Meeting of the Association.
2. Dues shall be budgeted for and may be adjusted annually with board action and approved by the membership at the Annual Business Meeting. Adjustments may include a temporary (one year) or permanent dues structure change.

#### **Section B - Payment of Dues**

5. The amount per paid member due each Academy shall be remitted to each Academy. The total amount due will be given to a representative of the Academy at the Association's annual business meeting of the membership year just completed.

#### **Section C - Assessments**

1. In the event that circumstances arise under which the Trustees determine in the exercise of their fiduciary judgment that it is necessary and appropriate to assess the membership for a special and unforeseen purpose, the Board of Trustees may, with a 90 day notification of the officers of each Academy of the OHFAMA and upon two-thirds of the members voting in a duly constituted membership referendum, or a two-thirds vote of the voting members present at the Association's Annual Business Meeting, assess the membership for a one year period.



## **Section D - Suspension for Non-Payment of Dues**

1. Any member whose membership has been suspended for non-payment of dues and/or assessments shall cease to benefit from membership in the Ohio Foot and Ankle Medical Association. He/she shall automatically be reinstated, without any voting or action by the Board of Trustees, on payment of his/her dues, assessments and/or other fees provided such payment is received within 90 days of said suspension. Any member who has been suspended for non- payment of dues, assessments, and/or other fees and does not make payment within 90 days shall, in addition, meet the other provisions of reinstatement of these Bylaws.

## **ARTICLE VI – ACADEMIES**

**Section B** - Each Academy shall meet prior to the annual business meeting of the Association.

**Section C** - Each Academy shall elect annually from its membership a President, Vice President, Secretary-Treasurer. or Secretary and Treasurer, and Delegates to the House of Delegates of the Ohio Foot and Ankle Medical Association and shall triennially elect Trustees.

1. All elections shall be reported to the Secretary of the Association before the date of the Annual Business Meeting of the Association. The Alternate Trustee shall represent the Academy in the absence of the Trustee.
2. All elections of Academy Officers and Trustees shall be held prior to the Annual Business Meeting of the Association. All Trustees and Officers shall assume office no sooner than the close of the Annual Business Meeting of the Association and no later than January 1 of the following year.

## **ARTICLE VII – ANNUAL BUSINESS MEETING**

**Section A** – At least 60 days in advance, the Board of Trustees or the President shall specify the date and the hour for the Annual Business Meeting of the membership. The date and hour shall be stated in the notice of the meeting. The purposes for which the Annual Business Meeting is to be held, in addition to those prescribed by law, by the Articles of Organization, or by these bylaws, may be specified by the President

**Section B** – Authority

1. The Board of Trustees shall be the governing body of the Association directed in part by the policies determined by the voting members present at the Annual Business Meeting of the Association.
2. At the Annual Business Meeting the newly elected President may appoint such ad hoc committees as he/she deems necessary for the conduct of the Association's business.
3. Electronic Meetings – Under no circumstances shall the Annual Business Meeting be conducted solely by electronic methods. The Annual Business Meeting shall be conducted in-person in compliance with state laws governing corporations.

**Section C** – The Annual Business Meeting shall be held annually.

**Section D** – A majority of the voting members registered at a duly called business meeting shall constitute a quorum.

**Section E** – All elections shall be by ballot only if there is opposition for any position. When there is only one candidate for office, the Secretary may, upon a motion from the assembly, cast the ballot of election via the instruction by the President.

A majority of the votes cast shall be necessary for election. If no nominee receives a majority of the first ballot, the nominee receiving the lowest number shall be dropped and a new ballot taken. This procedure shall be repeated until one nominee receives a majority when he/she shall be declared elected.

Any member of the Association in good standing, not otherwise prevented from holding office, may be elected to any office.

**Section F** – All members in good standing shall be admitted to the sessions of the Annual Business Meeting but may only speak by permission of the President.

## **ARTICLE VIII - OFFICERS**

### **Section A - Officers**

The officers of this association shall be a President, 1st Vice President, 2nd Vice President, Secretary/Treasurer, and Immediate Past President.

### **Section B – Election/Qualification**

The offices of President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, and Secretary/Treasurer shall be filled by election at each Annual Business Meeting. The Immediate Past President shall serve by virtue of holding the office of President immediately preceding the election of a new President as set forth above.

### **Section C – Term of Office**

Each officer shall assume office at the close of the Annual Business Meeting and shall hold office for one year, or until his/her successor is elected. The Secretary/Treasurer shall be limited to a consecutive term limit of five years

### **Section D – Removal from Office**

The Executive Committee and/or Board of Trustees may conduct deliberative meetings by electronic method including teleconference, audio-conference, and/or internet-based communication/information transmittal systems with the exception of the Association's Annual Business Meeting.

## **ARTICLE IX - DUTIES OF OFFICERS**

### **Section A - President**

1. The President shall preside at all meetings of the Board of Trustees and Executive Committee including the Annual Business Meeting. He/she shall serve as Chairman of the Board of Trustees. He/she shall appoint all standing committees with the approval of the Board of Trustees and shall appoint all ad hoc committees of the Association, Board and Executive Committee, except where otherwise provided in these Bylaws.

### **Section D - Secretary/Treasurer**

1. He/she shall keep a correct record of all proceedings of the meetings of the Annual Business Meeting, the Executive Committee and the Board of Trustees.

## **ARTICLE X - BOARD OF TRUSTEES**

**Section A** - The Board of Trustees shall be composed of the Officers (as defined in Article VIII of these bylaws) and member(s) or his/her/their alternate(s) who shall be known as Trustee(s) as provided in Article VI, Section C.2 of these Bylaws.

2. The Ohio Podiatric Young Physicians Section (Composed of OHFAMA Members who are less than 10 years since podiatry school graduation) shall select one member to serve as the 'young physician' trustee. The OHFAMA Young Physician Trustee shall be a voting member of the OHFAMA Board. The alternate young physician trustee is also provided by this Bylaw and shall fill the Young Physician Trustee seat in the absence of the trustee. Candidates shall be nominated by any member at the Annual Business Meeting of the Association without the requirement of the candidate being present. Elections will take place by any valid means (Article VII, Section F), including electronic ballot, within thirty (30) days of the Annual Business Meeting. The term of the Young Physician Trustee will begin upon certification of the election result by the Association Secretary. The Alternate Young Physician Trustee will be determined by the candidate in the election earning the second most votes on the final ballot. If there is a vacancy of the Young Physician Trustee position, the Alternate Young Physician Trustee would assume that role. If there is a vacancy of the Alternate Young Physician Trustee position, an election must take place within thirty (30) days, unless the next Annual Business Meeting is scheduled to take place within that period.

## **ARTICLE XI - MEETINGS**

### **Section A - Regular Meetings**

1. Annual Business Meeting. Shall be held in the State of Ohio at a time and place selected by the Board of Trustees. This shall be the annual business meeting of the OHFAMA.

## **ARTICLE XII - COMMITTEES AND DUTIES**

**Section A** - There shall be the following standing committees which shall be appointed by the President from among the membership of the organization with the approval of the Board of Trustees except as otherwise provided herein. Committees shall select a chairman from their own membership unless otherwise provided in these Bylaws.

1. Budget and Finance Committee.
  - c. It shall be the duty of the Budget and Finance Committee to secure the services of a public accountant to prepare an audit, compilation, or review of the financial records of the Association. The audit, compilation, or review shall be conducted before the opening of the Annual Business Meeting. Prior to each Annual Business Meeting the Budget and Finance Committee shall inventory the assets of the Association.
  - d. It shall superintend and determine the investment of all funds of the Association. It shall prepare and submit a budget for the next fiscal year at each Annual Business Meeting.

## **ARTICLE XIII - APMA DELEGATES**

### **Section A – Delegates/Alternate Delegate - American Podiatric Medical Association**

1. At the Annual Business Meeting, the registered OHFAMA members in attendance shall elect, from among the members in good standing of this association, Delegates to a three (3) year term to represent the Ohio Foot and Ankle Medical Association at any regular or special meeting of the House of Delegates of the American Podiatric Medical Association. All expired terms of APMA Delegates as well as open unexpired term will be elected at this time. Until the OHFAMA membership reaches 601, the President shall automatically, provided he is not an elected delegate, serve as the First Alternate Delegate. When the OHFAMA membership reaches 601, the President shall automatically serve a one-year term as the seventh Delegate provided he or she is not an elected delegate, in which case the First Vice President will serve as the 7<sup>th</sup> Delegate. When the President assumes the seventh delegate position, the First Vice President will serve as the First Paid Alternate Delegate. If the First Vice President is currently an elected delegate, the Second Vice President will then serve as the paid First Alternate Delegate. If the Second Vice President is already serving as an elected delegate, then the First Paid Alternate position will be elected by the voting members present at the Annual Business Meeting. At each Annual Business Meeting, this Association shall elect a second Alternate Delegate for a one-year term. In the case of the death, removal or resignation of Delegates such that the second Alternate Delegate position becomes vacant, the President may appoint a second Alternate with approval by simple majority vote of the Board of Trustees.

## ARTICLE XVI - AMENDING THE BYLAWS

**Section A – Vote.** The Articles of Incorporation and/or Bylaws of the Association cannot be amended except by two-thirds (2/3) of the members of the Annual Business Meeting who are registered as present at the meeting and who vote on the proposal.

**Section B – Origination.** All proposed amendments must originate in or be submitted through the Board of Trustees or by an Academy.

### **Section C - Procedure**

1. Any proposed amendment shall be submitted to the Secretary of the Association no later than 60 days prior to the annual meeting of the Association.
2. The final form of the proposed amendments shall be submitted by the Secretary to each Academy no later than 14 days prior to the annual meeting of the Association.
3. An emergency amendment may be submitted after the deadline if it meets the following criteria:
  - a The policy proposition addresses an issue whose urgency has come to light after the submission deadline has passed.
  - b Clear evidence exists to support argument that the urgency and information pertaining to the matter came to light after the deadline.
  - c Demonstrate that the Association and/or profession may experience irreparable harm if the matter is not considered at the Association's annual meeting of the same calendar year.
  - d Complete supporting documentation is provided by the sponsor.
  - e Sufficient information is available and time provided for the Association to assist in the development of the proposition, for the Board of Trustees to review the final form of the proposition and the Budget and Finance Committee to review the proposition if it necessitates the expenditure of funds.
  - f The Board of Trustees has determined the proposition has met the criteria of an emergency amendment of the bylaws



# OHFAMA Financial Reports and Budget

## *OHFAMA Mission Statement*

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*The Ohio  
Foot and Ankle  
Medical  
Association  
will act as a  
single voice  
for  
podiatric physicians  
In Ohio  
to ensure  
the highest quality  
of  
medical and surgical  
foot and ankle  
care  
through  
advocacy,  
education and  
public awareness*

REPORT OF THE OHFAMA BOARD OF TRUSTEES

2022 Annual Business Meeting

Subject: **OHFAMA Budget Report**

Presented by: Sarah Abshier, DPM  
OHFAMA President

OHFAMA recorded a decrease in net assets of \$55,310 in the fiscal year ending April 30, 2022. Net assets stood at \$420,157 at the end of the 2021-22 fiscal year.

The investment account declined \$35,420 for the fiscal year ending April 30, 2022. This followed a \$123,905 gain the previous fiscal year.

The investment account, managed by Morgan Stanley, is allocated as per the Finance and Budget Committee and the Board of Trustees: 56.19% in equities (stocks), 35.64% in fixed income investments (bonds, preferred stocks, etc.), 5.03% in alternative investments and 3.14% in cash-based securities (money market funds). The market value of the account as of April 30, 2021, was \$439,964. The market value of the account as of November 1, 2022, was \$410,350.

Other significant account balances as of October 31, 2022, are listed below:

- Our primary checking account at First Merchants Bank has a balance of \$117,319
- The Ohio Political Action Committee has a current balance of \$16,258
- The Ohio Foot and Ankle Medical Foundation has a balance of \$9,039

The 2021-22 financial statements have been prepared by our Certified Public Accountants, Oles and Associates and are included with this report. Academy donations from the 2021 HOD totaled \$2,000.

A copy of the proposed budget for the 2023-2024 fiscal year is included with this report. The Board of Trustees have presented a budget using realistic projections. The continued support of our Academies and the participation of all members association are critical to our overall success. Members approve the proposed budget by accepting this report.

The Ohio Foot and Ankle Medical Foundation (OFAMF) was launched in May 2017 and all educational programing is now being managed through the Foundation. Included in the packet in the reference materials is the approved OFAMF 2023-24 budget.

The Board of Trustees are confident that OHFAMA is effectively managing the financial resources to grow and expand the range of services and support we provide to our members.



## ***Issue Briefing Budget Priorities***

### **Background**

- The 2023-24 OHFAMA budget will first be presented to the Board of Trustees in October and sent to the membership in advance of the Annual Business Meeting in November, where it will be presented for approval

### **Income**

- Total income is expected to total \$773,937, a \$25,297 decrease from the 2022-23 budget and a \$74,216 increase from 2021-22 actuals

#### *Membership*

- Membership income is expected to increase \$12,722 from 2021-22 actuals as we continue to emerge from the COVID-19 pandemic

#### *Academy Support*

- Contributions from Academies are expected to decline to \$6,000 due to continued Academy continuing education revenue shortfalls

#### *PICA Contribution*

- PICA Affinity Program income is expected to decline to \$25,000 from \$30,000 to reflect 2021-22 actuals

### **Expenses**

- Total expenses are expected to total \$773,574, a \$25,409 decrease from the 2021-22 budget and \$21,135 increase compared to 2021-22 actuals

#### *Membership Administration*

- Membership related expenses are largely expected to remain in line with past performance
- The Foundation and Association will split the costs of the Association Advance Ohio campaign in 2023-24
- Funding for the website will return to historical norms following completion of the website update in 2022-23

#### *Program Administration Expenses*

- Minor changes in this section include a decrease in projected Annual Business Meeting expenses, a reduction in the PICA contribution to the Foundation, and \$2,500 in funding to support leadership development programming

#### *Office Administration Expenses*

- Overall expenses in this category are anticipated to decline by nearly \$6,268 compared to 2021-22 actuals due to an anticipated decline in credit card fees resulting from contract negotiations with credit card processors

#### *Human Resources Expenses*

- HR Expenses are expected to increase compared to 2021-22 actuals but remain below historical averages
- Group Insurance expenses declined significantly in 2022 because of OHFAMA joining a larger health care pool
- The 2023-24 budget assumes the Administrative Assistant will be eligible for matching 401k contributions

#### *Capital Expenses*

- All equipment and building is fully depreciated in the budget
- Other expenses in this category are expected to remain at or near historical averages

### **New Projects**

- The proposed 2023-24 budget does not include funding for new projects

Draft Budget for the Fiscal Year - May 1, 2023 to April 30, 2024

26-Sep-22

INCOME:

This is the Column Was  
Approved at ABM 2021 Bd  
Mtg

This is the Column Being  
Approved by the ABM

		OHFAMA QuickBooks - Statement of Activity thru April 30, 2021	OHFAMA QuickBooks - Statement of Activity thru April 30, 2022	Approved Budget Targets for May 2021 - April 2022	Approved Budget Targets for May 2022- April 2023	OHFAMA QuickBooks - Statement of Activity thru September 20, 2022	Recommended Budget Targets for May 2023- April 2024	Comments
Account Name	Acct. #							
OHFAMA Dues	3010-1	\$307,723.00	\$304,128.00	\$332,301.00	\$323,213.00	\$297,536.25	\$316,850.00	
Local Academy Dues	3010-3	\$5,567.25	\$5,496.75	\$5,910.00	\$5,886.00	\$5,346.75	\$5,700.00	
APMA Annual Dues (a pass-thru income item)	3010-2	\$233,304.50	\$307,001.00	\$331,266.00	\$323,322.00	\$298,076.50	\$318,474.00	
Service Fee - Quarterly & Semi Annual Dues Paym	3010-4	\$1,489.50	\$1,315.00	\$1,600.00	\$1,600.00	\$1,342.50	\$3,000.00	Increase in Semi-Annual Fee to \$10, Quarterly fee to \$20 Annually
OHFAMA House of Delegates	3120	\$0.00	\$700.00	\$2,000.00	\$1,000.00	\$0.00	\$1,000.00	APMA Dinner Sponsorship
Prescription Pad Production	3245	\$1,081.15	\$1,208.50	\$1,500.00	\$1,500.00	\$902.30	\$1,500.00	7-year Average
OHFAMA Journal Advertising	3430	\$2,113.00	\$1,668.00	\$2,300.00	\$2,000.00	\$1,020.00	\$2,000.00	
Silver Gavel Club	3431	\$110.00	\$0.00	\$200.00	\$200.00	\$390.00	\$200.00	
Website Advertising	3440	\$820.00	\$440.00	\$925.00	\$900.00	\$300.00	\$900.00	
Interest Income	3610	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	
Dividend Income	3615	\$123,805.46	(\$35,420.04)	\$4,600.00	\$6,548.76	\$1,025.17	\$0.00	Matches Depreciation - Depreciation Schedule is at \$0.00 for 2023-24
Academy Support	3730	\$8,000.00	\$2,000.00	\$12,000.00	\$10,000.00	\$0.00	\$6,000.00	Lowered to Reflect Decline in Recent Years
Contributions from Members, Associations or Grants	3731	\$5,925.83	\$2,110.00	\$2,000.00	\$1,000.00	\$458.75	\$1,000.00	
CCI Group Workers Compensation Program	3735	\$2,050.02	\$1,718.18	\$2,050.00	\$2,050.00	\$1,487.39	\$2,050.00	
PICA Affinity Program	3765	\$30,000.00	\$25,000.00	\$30,000.00	\$30,000.00	\$0.00	\$25,000.00	Reduced to Reflect 2021-22 Actuals
Member Benefit Program & Misc. Income	3770	\$114.47	\$109.21	\$1,500.00	\$500.00	\$58.20	\$500.00	
Industry Affiliate Program	3780	\$3,000.00	\$3,000.00	\$6,000.00	\$3,000.00	\$0.00	\$3,000.00	
Foundation Space and Equipment Fees	3801	\$10,800.00	\$10,800.00	\$10,800.00	\$10,800.00	\$3,600.00	\$10,800.00	
Foundation Professional Fees	3802	\$70,392.62	\$65,375.44	\$75,000.00	\$73,215.00	\$21,642.63	\$73,463.00	75% of Salary/Benefits/Professional Development
Foundation Additional Fee Reimbursement	3803	\$1,493.75	\$3,071.14	\$2,500.00	\$2,500.00	\$1,385.75	\$2,500.00	Technology Fees, Executive Director Expenses
TOTAL INCOME	3999	\$807,790.55	\$699,721.18	\$824,652.00	\$799,234.76	\$634,572.19	\$773,937.00	



MEMBERSHIP ADMINISTRATION EXPENSES

Account Name	Acct. #	OHFAMA QuickBooks - Statement of Activity thru April 30, 2021	OHFAMA QuickBooks - Statement of Activity thru April 30, 2022	Approved Budget Targets for May 2021 - April 2022	Approved Budget Targets for May 2022- April 2023	OHFAMA QuickBooks - Statement of Activity thru September 20, 2022	Recommended Budget Targets for May 2023- April 2024	Comments
APMA Annual Dues	5010	\$231,830.95	\$306,959.50	\$331,266.00	\$323,322.00	\$77,559.11	\$318,474.00	
Academy Refunds	5020	\$870.00	\$571.00	\$2,000.00	\$1,000.00	\$0.00	\$1,000.00	
Academy Expense	5025	\$292.72	\$2,102.56	\$2,250.00	\$2,250.00	\$799.72	\$2,250.00	President, 1st VP, Staff Travel
Legislative Consultant	5145	\$24,025.00	\$24,025.00	\$24,000.00	\$24,000.00	\$10,000.00	\$24,000.00	
KSUCPM Graduation Awards	5170	\$1,098.70	\$589.48	\$500.00	\$500.00	\$0.00	\$600.00	
KSUCPM Fundraising	5175	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00	
KSUCPM - APMA Visitation Day	5176	\$0.00	\$0.00	\$300.00	\$300.00	\$0.00	\$300.00	
Public Relations	5180	\$9,315.00	\$17,472.50	\$13,000.00	\$8,000.00	\$1,700.00	\$7,760.00	50% of AAO Campaign
Member Promotions	5180-2	\$0.00	\$756.00		\$750.00	\$1,031.00	\$750.00	
APMA Student Recruitment	5180-3	\$0.00	\$500.00		\$500.00	\$0.00	\$500.00	Step into Podiatry Contribution
Board of Trustee Expenses	5320	\$3,717.00	\$8,563.44	\$6,750.00	\$14,300.00	\$12,825.10	\$8,500.00	
Other Committee Expenses	5340	\$1,387.54	\$1,240.49	\$7,000.00	\$5,000.00	\$0.00	\$6,500.00	ASPE, Alliance Meetings
Executive Committee of the BOT Expenses	5350	\$0.00	\$116.30	\$350.00	\$1,500.00	\$0.00	\$1,500.00	Hotel Accomodations for EC Members
President Expenses	5420	\$299.70	\$2,414.44	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	Includes CEO Symposium
APMA Annual HOD Meeting	5440	\$16,187.39	\$18,411.84	\$22,000.00	\$20,000.00	\$0.00	\$20,000.00	
D & O Insurance	5505	\$1,535.00	\$1,550.00	\$3,100.00	\$3,100.00	\$0.00	\$3,100.00	New Contract as of 2019
OHFAMA Web Site	5600	\$7,619.07	\$7,164.88	\$7,250.00	\$15,050.00	\$5,998.50	\$7,250.00	
Contributions and Awards	5700	\$500.00	\$1,100.00	\$1,000.00	\$500.00	\$0.00	\$750.00	
TOTAL MEMBERSHIP EXPENSES	5899	\$298,678.07	\$393,537.43	\$424,266.00	\$423,572.00	\$111,113.43	\$406,934.00	

PROGRAM ADMINISTRATION EXPENSES

Quarterly OHFAMA Journal Printing & Productio	6080	\$7,954.47	\$10,934.39	\$9,000.00	\$9,000.00	\$2,779.69	\$9,000.00	
Silver Gavel Club Expenses	6131	\$0.00	\$0.00	\$125.00	\$125.00	\$125.00	\$125.00	Parliamentarian Course Award
House of Delegates - OHFAMA Annual Meeting	6155	\$8,268.94	\$2,967.88	\$8,500.00	\$5,100.00	\$0.00	\$4,500.00	Based on 2022 Budget
Academy Officer Training Session	6282	\$0.00	\$0.00	\$100.00	\$7,360.00	\$0.00	\$2,500.00	Emerging Leaders Program
Prescription Pad Printing	6345	\$708.67	\$846.27	\$1,100.00	\$1,100.00	\$597.97	\$1,100.00	
PICA Contribution to OFAMF	6400	\$7,500.00	\$5,000.00	\$7,500.00	\$7,500.00	\$0.00	\$5,000.00	
TOTAL PROGRAM EXPENSES	6899	\$24,432.08	\$19,748.54	\$26,325.00	\$30,185.00	\$3,502.66	\$22,225.00	

OFFICE ADMINISTRATION EXPENSES

Account Name	Acct. #	OHFAMA QuickBooks - Statement of Activity thru April 30, 2021	OHFAMA QuickBooks - Statement of Activity thru April 30, 2022	Approved Budget Targets for May 2021 - April 2022	Approved Budget Targets for May 2022- April 2023	OHFAMA QuickBooks - Statement of Activity thru September 20, 2022	Recommended Budget Targets for May 2023- April 2024	Comments
Accounting Services	7010	\$3,295.00	\$3,300.00	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	
Email Talk List	7015	\$390.17	\$407.40	\$600.00	\$500.00	\$139.80	\$500.00	
Computer Consultant	7020	\$1,040.00	\$172.19	\$1,500.00	\$1,250.00	\$0.00	\$1,250.00	
Upgrades to Computers & Equipment	7025	\$2,331.73	\$1,249.23	\$3,500.00	\$1,500.00	\$0.00	\$1,500.00	
Communications and Internet	7031	\$5,815.72	\$5,432.04	\$6,000.00	\$6,000.00	\$1,593.75	\$6,000.00	
Bank Charges (Credit Card Fees less APMA Refund)	7040	\$6,230.26	\$12,891.55	\$9,000.00	\$9,000.00	\$14,379.77	\$9,500.00	APMA Credit Card Refund Not Received for 2021-22
Printing - In Office	7070	\$535.49	\$1,197.14	\$1,200.00	\$1,200.00	\$360.15	\$1,200.00	
Legal Expenses	7110	\$18,070.00	\$11,392.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	
Office Supplies	7140	\$2,270.78	\$1,562.73	\$3,000.00	\$2,500.00	\$831.01	\$2,500.00	
Computer Software Expenses	7145	\$6,460.58	\$5,116.31	\$4,500.00	\$3,500.00	\$2,474.65	\$5,200.00	Office software including Dropbox, Adobe
Postage/Shipping	7310	\$1,916.95	\$3,726.29	\$3,000.00	\$2,200.00	\$386.90	\$3,500.00	
Misc. Expense	7510	\$172.33	\$221.95	\$750.00	\$750.00	\$0.00	\$750.00	7-year Average
TOTAL OFFICE EXPENSES	7899	\$48,529.01	\$46,668.83	\$41,550.00	\$36,900.00	\$20,166.03	\$40,400.00	

HUMAN RESOURCES EXPENSES

Account Name	Acct. #	OHFAMA QuickBooks - Statement of Activity thru April 30, 2021	OHFAMA QuickBooks - Statement of Activity thru April 30, 2022	Approved Budget Targets for May 2021 - April 2022	Approved Budget Targets for May 2022- April 2023	OHFAMA QuickBooks - Statement of Activity thru September 20, 2022	Recommended Budget Targets for May 2023- April 2024	Comments
Payroll Expenses	6560	\$214,651.45	\$213,505.36	\$226,350.00	\$223,500.00	\$83,890.91	\$226,840.00	LR 75% Reimbursed by OFAMF
Annual Bonuses (Staff & Executive Director)	6561	\$7,150.00	\$2,500.00	\$7,500.00	\$5,500.00	\$0.00	\$5,000.00	LR 75% Reimbursed by OFAMF
FICA/Social Security	8210	\$12,186.90	\$11,733.41	\$13,146.88	\$12,656.25	\$4,582.47	\$12,818.13	6.2% of Payroll Expenses
Medicare	8220	\$2,850.14	\$2,744.10	\$3,050.08	\$2,936.25	\$1,071.71	\$2,973.81	1.45% of Payroll Expenses
Workers Comp.	8240	(\$574.99)	\$159.00	\$700.00	\$500.00	\$46.30	\$300.00	
Unemployment Taxes	8270	\$1,019.07	\$515.70	\$750.00	\$500.00	\$72.36	\$500.00	
Group Insurance	8510	\$21,124.29	\$17,821.69	\$23,265.00	\$16,155.00	\$4,335.36	\$13,500.00	LR 75% Reimbursed by OFAMF
Disability and Life Insurance	8512	\$1,103.32	\$2,151.02	\$2,000.00	\$2,000.00	\$914.45	\$2,480.00	© = Contractual Agreement - Combining Line Items: Disability/ Life Insurance
Life Insurance	8511	\$0.00	\$0.00	\$280.00	\$280.00	\$0.00	\$0.00	© = Contractual Agreement
Pension (Employee Retirement Plan)	8540	\$13,905.25	\$8,593.86	\$14,724.50	\$8,100.00	\$2,692.44	\$9,203.60	LR 75% Reimbursed by OFAMF
Building Maintenance (Cleaning, Upkeep)	8631	\$400.00	\$544.09	\$550.00	\$500.00	\$0.00	\$500.00	
Professional Development - Executive Director	8660	\$824.00	\$1,737.18	\$2,500.00	\$2,500.00	\$701.18	\$2,500.00	© = Contractual Agreement
Professional Development Expenses - Staff	8670	\$995.00	\$1,532.98	\$1,750.00	\$1,750.00	\$552.18	\$1,750.00	LR 75% Reimbursed by OFAMF
Staff Travel - Mileage & Accommodations	8610	\$181.70	\$1,280.47	\$900.00	\$600.00	\$925.04	\$1,200.00	
Staff Travel - Airfare	8611	\$0.00	\$29.00	\$350.00	\$350.00	\$0.00	\$350.00	
Staff Travel - Parking	8612	\$11.00	\$55.00	\$200.00	\$200.00	\$11.00	\$200.00	
Lease on Car ©	8622	\$999.68	\$0.00	\$0.00	\$0.00	n/a	\$0.00	Lease ended in July, 2020
Car Allowance - Plates, Registration	8620	\$0.00	\$0.00	\$0.00	\$0.00	n/a	\$0.00	Lease ended in July, 2020
Gas & Maintenance ©	8621	\$0.00	\$0.00	\$0.00	\$0.00	n/a	\$0.00	Lease ended in July, 2020
Misc. Expenses	8630	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	
HUMAN RESOURCES EXPENSES	8899	\$276,826.81	\$264,902.86	\$298,216.46	\$278,227.50	\$99,795.40	\$280,115.54	

CAPITAL RESOURCES EXPENSES

\$314,798.75

\$315,572.95

Account Name	Acct. #	OHFAMA QuickBooks - Statement of Activity thru April 30, 2021	OHFAMA QuickBooks - Statement of Activity thru April 30, 2022	Approved Budget Targets for May 2021 - April 2022	OHFAMA QuickBooks - Statement of Activity thru September 20, 2022		Comments
Building Insurance	9010	\$1,037.00	\$1,144.00	\$1,100.00	\$1,100.00	\$0.00	\$1,150.00
Building Improvements	9030	\$198.58	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00
Building Maintenance	9040	\$468.39	\$1,126.89	\$600.00	\$600.00	\$165.04	\$600.00 Alarm System, Window Fix, Board Room Lights
Equipment Maintenance	9110	\$228.96	\$27.95	\$110.70	\$100.00	\$0.00	\$100.00
Office Equipment	9170	\$0.00	\$0.00	\$1,100.00	\$250.00	\$0.00	\$250.00
Equipment Leasing (postage machine & Copier)	9175	\$4,892.62	\$4,295.08	\$4,750.00	\$4,750.00	\$2,178.82	\$4,750.00
Building Depreciation	9250	\$6,548.83	\$5,700.57	\$6,548.76	\$6,548.76	\$1,025.17	n/a Depreciation Complete in August 2022
Equipment Depreciation	9300	\$0.00	\$0.00	\$0.00	n/a	\$0.00	n/a
Website Depreciation	9305	\$0.00	\$0.00	\$0.00	n/a	\$0.00	n/a Depreciation Complete in 2020
Utilities	9370	\$2,130.87	\$2,317.75	\$2,000.00	\$2,000.00	\$727.78	\$2,300.00
Condo Fee	9380	\$7,244.66	\$7,070.60	\$7,418.56	\$7,500.00	\$0.00	\$7,500.00
Special Assessments from Condo Association	9381	\$0.00	\$0.00	\$0.00	\$0.00	\$1,767.65	\$0.00
Property Taxes	9390	\$6,033.86	\$5,899.15	\$6,750.00	\$6,750.00	\$2,975.62	\$6,750.00
TOTAL CAPITAL EXPENSES		\$28,783.77	\$27,581.99	\$30,878.02	\$30,098.76	\$8,840.08	\$23,900.00
TOTAL EXPENDITURES		\$677,249.74	\$752,439.65	\$821,235.48	\$798,983.26	\$243,417.60	\$773,574.54
Total Revenue Minus Total Expenditures		\$130,540.81	(\$52,718.47)	\$3,416.52	\$251.50	\$391,154.59	\$362.46
Less Depreciation (a non-cash item)				\$8,543.00	\$6,548.76	\$9,169.00	\$0.00 *Depreciation = Building, Equipment and Website Depreciation Accr



## INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To Board of Trustees  
Ohio Foot and Ankle Medical Association  
Columbus, Ohio 43220-1815

We have reviewed the accompanying financial statements of Ohio Podiatric Medical Association DBA Ohio Foot and Ankle Medical Association (a nonprofit organization), which comprise the statements of financial position as of April 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

### Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the accounting principles generally accepted in the United States of America.

Columbus, Ohio  
July 19, 2022

**OHIO FOOT AND ANKLE MEDICAL ASSOCIATION  
STATEMENTS OF ACTIVITIES  
FOR THE YEARS ENDED APRIL 30, 2022 AND 2021**

	<u>2022</u>	<u>2021</u>
<b>REVENUE</b>		
Ohio dues	\$ 309,722	\$ 313,290
National dues	307,001	233,305
Industry affiliate program	3,000	3,000
Academy donations	2,000	8,000
PICA affinity program	25,000	30,000
Investment gain	-	123,805
Advertising income	2,108	2,933
Related party income	76,175	82,686
Contributions	2,110	5,926
Miscellaneous	8,122	4,845
<b>TOTAL REVENUE</b>	<u>735,238</u>	<u>807,790</u>
<b>EXPENSES</b>		
National dues	306,960	231,831
Wages	194,724	201,358
Meetings	33,714	29,861
Office	46,368	37,958
Legislative	24,025	24,025
Insurance	22,667	20,400
Professional fees	44,592	52,176
Retirement	8,594	13,905
Payroll taxes	15,394	15,011
Depreciation	5,701	6,551
Travel	1,364	1,191
Telephone and utilities	7,750	7,947
Building expenses	14,641	14,345
Equipment expenses	4,323	5,122
Academy expenses	2,674	1,163

See Accompanying Notes And Independent Accountants' Review Report.

**OHIO FOOT AND ANKLE MEDICAL ASSOCIATION  
STATEMENTS OF ACTIVITIES  
FOR THE YEARS ENDED APRIL 30, 2022 AND 2021**

	<u>2022</u>	<u>2021</u>
Bad debt (write off member dues)	2,540	7,444
Public relations	18,729	9,315
Investment loss	35,420	-
Miscellaneous	368	171
TOTAL EXPENSES	<u>790,548</u>	<u>679,774</u>
 CHANGE IN NET ASSETS	 (55,310)	 128,016
 NET ASSETS - BEGINNING OF YEAR	 <u>475,467</u>	 <u>347,450</u>
NET ASSETS - END OF YEAR	<u>\$ 420,157</u>	<u>\$ 475,467</u>

See Accompanying Notes And Independent Accountants' Review Report.

**OHIO FOOT AND ANKLE MEDICAL ASSOCIATION**  
**STATEMENTS OF FINANCIAL POSITION**  
**APRIL 30, 2022 AND 2021**

**ASSETS**

	<u>2022</u>	<u>2021</u>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 126,646	\$ 119,846
Investments	439,964	475,384
<b>TOTAL CURRENT ASSETS</b>	<u>566,610</u>	<u>595,230</u>
 <b>PROPERTY AND EQUIPMENT</b>		
Fixed assets	245,547	245,547
Less: Accumulated depreciation	(224,522)	(218,820)
<b>NET PROPERTY AND EQUIPMENT</b>	<u>21,025</u>	<u>26,727</u>
 <b>TOTAL ASSETS</b>	<u><u>\$ 587,635</u></u>	<u><u>\$ 621,957</u></u>

**LIABILITIES AND NET ASSETS**

<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ 31	\$ 30
Deferred revenue	155,925	144,744
Accrued payroll liabilities	11,522	1,716
<b>TOTAL CURRENT LIABILITIES</b>	<u>167,478</u>	<u>146,490</u>
 <b>NET ASSETS</b>		
Without donor restrictions	<u>420,157</u>	<u>475,467</u>
<b>TOTAL NET ASSETS</b>	<u>420,157</u>	<u>475,467</u>
 <b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$ 587,635</u></u>	<u><u>\$ 621,957</u></u>

See Accompanying Notes And Independent Accountants' Review Report.





#### Strategic Priorities and Ends Statements

Strategic Priority	Ends Statements	Target Start	Target End	Notes
<b>1. Education</b> Provide quality educational opportunities that promote high professional competency and ethics <b>Champion(s):</b>	1.1. Develop Virtual Young Physicians Toolkit/Practice Management Training	1/15/2023	9/15/2023	Ideas Include Contract Negotiations, External Revenue Streams
	1.2. Create a Virtual Young Physician/Resident Boot Camp and Seek Partner Financial Support (e.g., PICA)	9/15/2023	8/31/2024	Currently in Discussion with PICA
	1.3. Develop Online Library to Enhance Continuing Education Opportunities for Members	1/15/2023	12/15/2023	Currently In Discussion with CMEOnline
	1.4. Reintroduce Sports Injury Clinic as a Webinar	4/1/2023	8/15/2023	Target Seminar Date: Summer 2023
	1.5. Increase Resident Competition Participation to Pre-Pandemic Numbers	10/15/2022	5/18/2023	Key Component of Resident Recruitment Campaign
<b>2. Legislative Advocacy</b> Improve and protect our profession via legislative and regulatory activities <b>Champion(s):</b>	2.1. Host a Jointly Sponsored Legislative Reception with KSUCPM Near the Capitol to Educate Policymakers about Podiatry	4/1/2023	11/15/2023	Seek APMA Innovation Grant to Offset Costs
	2.2. Increase OPPAC Contributions by 25% Annually Over the Next Four Years by Engaging Members	10/1/2022	10/31/2025	Leverage Annual Business Meeting, Annual Seminar for In-Person Contributions
	2.3. Annually Invite a Legislator to Attend/Speak at our Annual Business Meeting/Leadership Dinner/Annual Seminar Reception	2/14/2023	11/20/2025	Re-establish Legislator of Year Award
	2.4. Work with Academies to Educate the Membership on the Legislative Process and Encourage Members to Foster Legislative Relationships	11/18/2022	11/4/2023	Incorporate Presentation into Academy Visits
	2.5. Partner with Likeminded Medical Associations (e.g., Dentists, Optometrists) to Seek Increase in Medicaid Reimbursement Rates	10/1/2022	7/30/2023	Goal: Secure Funding Via State Budget
<b>3. Membership</b> Enhance and engage the podiatric community to advance our profession <b>Champion(s):</b>	3.1. Develop and Maintain Database of Insurance Representatives; Build Relationships with High-level Insurance Company Contacts to Address Member Concerns	11/20/2022	2/28/2023	Begin Project After Annual Business Meeting
	3.2. Work with Academy Leadership Annually to Engage Two Non-participating Members	9/15/2022	11/20/2025	Project Occurs After Suspension of Members
	3.3. Increase Membership by 3% Biannually	9/15/2022	11/20/2025	Increase Member Benefit Offerings, Enhance Member Communication
	3.4. Inform and Educate Students and Residents on How OHFAMA Promotes and Protects the Profession	9/27/2022	11/20/2025	1st and 2nd Year Students: Fall; 3rd Year Students: June; 4th Year Students: April
	3.5. Work with OHFAMA and Academy Leaders to Engage New Seminar Attendees and Non-Active Members at Academy and OHFAMA Events	10/1/2022	11/20/2025	Task Trustees to Reach Out To Non-Members, New Members During Events
<b>4. Public Outreach</b> Increase recognition of foot and ankle medicine and surgery in Ohio <b>Champion(s):</b>	4.1. Develop a Template Media Column or Advertisement for Members to Use to Communicate the Importance and Value of Podiatry to their Communities	1/15/2023	4/1/2023	Develop in Advance of Sports Injury Awareness Month
	4.2. Staff will Collaborate with the Board of Trustees to Review and Update Messaging for the Association's Advance Ohio campaign	1/15/2023	3/15/2023	Make Any Suggested Edits or Changes in Winter in Anticipation of Spring Launch
	4.3. Amplify Podiatry Content Creators from Ohio on OHFAMA Social Media Accounts	1/15/2023	11/20/2025	Develop Strategy Before Contacting Influencers
	4.4. Establish Contact and Possible Partnership with Ohio Diabetes Association and Local Chapters	5/15/2023	10/1/2023	Share Contact Information with Academies on Annual Basis
	4.5. Create Online Speakers Bureau of DPMS and Promote to Related Professional Associations to Build Public Awareness of Podiatry, Strengthen Relationships	5/20/2023	8/31/2023	Begin Project After Annual Seminar
	4.6. Create Flyers for Members to Utilize to Reach Out to Nail Salons to Educate Technicians on Medical Issues that Require Referral to a Podiatrist	1/15/2023	8/31/2023	Complete Project Over Summer 2023
	4.7. Task Each Academy with Identifying and Participating in a Local High-profile Public Outreach Event Annually (e.g., Marathon, Adopt a Trail, State Fair)	11/18/2022	11/4/2023	Begin Outreach Via Academy Visits



**PROPOSITION A-22: EMERGENCY PROCEDURES FOR ALTERNATE DELEGATES TO THE APMA HOUSE OF DELEGATES.**

**PURPOSE:** To establish a protocol for emergent selection of alternate delegates in the event that current delegates are suddenly unable to fulfill their duties.

**BACKGROUND:** The OHFAMA Bylaws currently state procedures for succession of an Alternate Delegate to Delegate position in the event of death, removal or resignation of a Delegate. However, there is no provision for a situation in which a Delegate is suddenly unable to fulfill their duties, including attending the APMA HOD, and the death, removal or resignation scenarios do not exist. Other situations may arise, including personal health problems and personal or family medical emergencies, that disable the Delegate's capacity to perform their duties. These situations may be temporary in duration and would not require the Delegate to resign in the middle of a term of office. Delegates are possibly performing their duties up to the personal situation and fully expect to continue their duties upon the end of the situation.

It is hereby proposed that additional language be added to the Bylaws to give a provision for this situation.

**REFERENCES:** OHFAMA Bylaws: Article XIII, Section A.

**POLICY DOCUMENT:** OHFAMA Bylaws.

**SUBMITTED BY:** OHFAMA Board of Trustees.

**FINANCIAL IMPACT:** None.

**INSTRUCTIONS:** Insert the underlined text.

**BYLAWS:**

**ARTICLE XIII - APMA DELEGATES**

**Section A – Delegates/Alternate Delegate - American Podiatric Medical Association**

1. At the Annual Business Meeting, the registered OHFAMA members in attendance shall elect, from among the members in good standing of this association, Delegates to a three (3) year term to represent the Ohio Foot and Ankle Medical Association at any regular or special meeting of the House of Delegates of the American Podiatric Medical Association. All expired terms of APMA Delegates as well as open unexpired term will be elected at this time. Until the OHFAMA membership reaches 601, the President shall automatically, provided he is not an elected delegate, serve as the First Alternate Delegate. When the OHFAMA membership reaches 601, the President shall

automatically serve a one-year term as the seventh Delegate provided he or she is not an elected delegate, in which case the First Vice President will serve as the 7th Delegate. When the President assumes the seventh delegate position, the First Vice President will serve as the First Paid Alternate Delegate. If the First Vice President is currently an elected delegate, the Second Vice President will then serve as the paid First Alternate Delegate. If the Second Vice President is already serving as an elected delegate, then the First Paid Alternate position will be elected by the voting members present at the Annual Business Meeting. At each Annual Business Meeting, this Association shall elect a second Alternate Delegate for a one-year term. In the case of the death, removal or resignation of Delegates such that the second Alternate Delegate position becomes vacant, the President may appoint a second Alternate with approval by simple majority vote of the Board of Trustees. In the case of the inability of a Delegate to perform his or her duties, including attending the APMA House of Delegates, such that the second Alternate Delegate position becomes vacant temporarily, the President may appoint an additional Alternate with approval by simple majority vote of the Board of Trustees.

## **PROPOSITION B-22: COMPOSITION OF THE OHFAMA BOARD OF TRUSTEES.**

**PURPOSE:** To modify the Association bylaws to provide each Academy with one trustee on the OHFAMA Board of Trustees and create two at-large trustee positions to be voted on by the membership at the Annual Business Meeting.

**BACKGROUND:** The OHFAMA Bylaws provide each Academy with one (1) Trustee and one (1) Alternate Trustee for each ninety-nine (99) members or fraction thereof. At present, the Northeast Academy and Central Academy have two positions on the Board of Trustees whereas all other Academies are represented by one Trustee.

While the current bylaws provide proportional representation on the Board of Trustees based on membership size, there have been several instances in recent years where Academies, particularly those with two representatives, have had vacant Trustee positions.

Furthermore, according to the American Society of Association Executives, it is a best practice to have a Board of Trustees that is composed of diverse member constituencies. However, since each Academy triennially elects a Trustee, the Association's ability to ensure all constituencies are represented on the Board of Trustees is limited.

The proposed changes to the Association bylaws would provide each Academy with one trustee on the OHFAMA Board of Trustees and create two at-large trustee positions to be voted on by the membership at the Annual Business Meeting.

These changes would not only provide Academies with equal representation on the Board of Trustees, but also enable the Association to recruit talented leaders from underrepresented constituencies to serve the organization.

The responsibility of identifying and recruiting at-large directors would lie with the Leadership Development Committee, a proposed new standing committee aimed at developing Association leaders. Committee members would be appointed by the President and approved by the Board of Trustees.

Under the proposed changes to the bylaws, the Leadership Development Committee would propose a slate of candidates to the membership at least 30 days prior to the Annual Business Meeting. There would be a call for additional nominees at the Annual Business Meeting prior to members electing at-large Trustees.

**REFERENCES:** OHFAMA Bylaws: Article VI, Section C; Article X, Section A, B; Article XII

**POLICY DOCUMENT:** OHFAMA Bylaws.

**SUBMITTED BY:** OHFAMA Board of Trustees.

**FINANCIAL IMPACT:** None.

**INSTRUCTIONS:** Insert the underlined text. Delete the ~~striketrough~~ text.

**BYLAWS:** Summary of Changes Listed Below.

**BYLAWS OF THE  
OHIO PODIATRIC MEDICAL ASSOCIATION DBA – OHIO FOOT AND ANKLE  
MEDICAL ASSOCIATION**

**ARTICLE I - NAME**

The Association shall be known as the Ohio Podiatric Medical Association (Incorporated) which is doing business as the Ohio Foot and Ankle Medical Association.

**ARTICLE II - PURPOSE**

The purpose of the Ohio Foot and Ankle Medical Association (OHFAMA) is to ensure the highest quality of medical/surgical foot and ankle care to patients. OHFAMA shall represent Ohio's podiatric physicians by advancing, protecting and promoting the profession of podiatric medicine and surgery through education and advocacy in the legislative, legal and regulatory domains in Ohio and the profession.

**ARTICLE III - MEMBERSHIP**

**Section A - Classification**

1. The members of this Association shall be classified as:

- a. Active Member
- b. Associate Member
- c. Senior Member
- d. Life Member
- e. Faculty Member
- f. Postgraduate Member
- g. Non-Practicing Member
- h. Permanently Disabled Member
- i. Affiliate Member
- j. OHFAMA Employee Member
- k. Honorary Member
- l. Student Member
- m. 5.4 Status Member
- n. Federal Services Member

**Section B - Qualification**

1. Active Member: A Doctor of Podiatric Medicine (DPM) licensed to practice in the state of Ohio and successfully meets the requirements of Article IV.
2. Associate Member: Shall be limited to the corresponding year after entering the practice of podiatry and may be conferred upon any person who has successfully fulfilled all

requirements of Article IV. Years of military service and years of membership as a resident or post-graduate member not to exceed 4 years shall not be counted in determining this period.

3. Senior Member: A member in good standing other than an Honorary of this Association may apply for classification as a Senior Member and said member shall be entitled to all the privileges of an active member if said member is:
  - a. A member who has attained the age of 65 years; and
  - b. A member who is actively engaged in practice for no more than 20 hours per week; and
  - c. A member who has been in good standing for 20 consecutive years or for an aggregate 25 years.
4. Life Member: A member in good standing of this Association may apply for classification as a Life Member if said member is:
  - a. A member who has completely retired and remains retired from the practice of podiatric medicine, has attained the age of 65 years, and has been a member in good standing for 20 consecutive years or for an aggregate of 30 years; or
  - b. A member who has been in good standing for a minimum of 50 years.
5. Faculty Member: A licensed DPM employed in a full-time teaching, administrative, or research position in the state of Ohio at a college of podiatric medicine, medical school, or academic health science center. The determination of full-time status shall be in accordance with the rules and regulations of the institution where such position is held.
6. Postgraduate Member: A DPM who is serving as a resident or fellow in a program approved by the Joint Residency Review Committee or approved by the Council on Podiatric Medical Education, hereinafter referred to as the "Council" or "CPME," or who is a full-time postgraduate student, may be classified as a Postgraduate Member. A DPM who has completed a residency, fellowship or postgraduate program, and who has not entered practice, may remain in such membership status for a maximum period of one year or until said member enters practice, whichever is earlier.
7. Permanently Disabled Member: A member in good standing who is permanently disabled. "Permanently disabled" shall mean total disability that continuously prevents the member from carrying out substantial and material professional duties; such member may not derive any income or profit from any activity as a podiatrist. Although the DPM is not required to maintain a license, to qualify for this category the DPM's license shall not have been suspended or revoked.

8. Affiliate Member: May be available to individuals who are not Doctors of Podiatric Medicine, but who, in the judgment of the Board of Trustees, have a professional interest in foot health or podiatric medicine.
9. OHFAMA Employee Member: A DPM licensed to practice in a state, district, territory, or dependency of the United States, who is a full-time employee of this Association.
10. Honorary Member: An individual, who does not hold the DPM degree, recommended by the OHFAMA Board of Trustees (hereinafter referred to as “Board” or “Board of Trustees”), who has made outstanding contributions to the advancement of the art and science of podiatric medicine or who has performed a distinguished service to the profession, and who has been elected by a two-thirds vote of the members present and voting at an annual meeting of this Association.
11. Student Member: Students enrolled at the Kent State University College of Podiatric Medicine who are members in good standing of the American Podiatric Medical Students Association may be members at the Ohio Foot and Ankle Medical Association.
12. Non-Practicing Member: A DPM who has not been engaged in practice or in the dispensing of podiatric medical services for a minimum of one year. Persons who are not directly engaged in the practice of podiatric medicine, but derive income due to their medical knowledge, education, or licensure and/or are gainfully employed in a field associated with the dispensing of podiatric medical services, may not be considered non-practicing for the purpose of this category. (This is not limited to, but includes practice consultant, practice management, product consultation or sales, medical or insurance review services, lecturing, or any employment which is determined as a result of podiatric medical education or licensure.) Although the DPM is not required to maintain a license to qualify for this category, the DPM’s license shall not have been suspended or revoked.
13. 5.4 Status Member: A member in good standing, for whom the payment of dues would constitute a hardship due to a temporary physical disability, illness, or other reasons. 5.4 Status cannot be backdated and can only apply to the current fiscal year. It is the determination of the Executive Committee of the Board of Trustees the policies and procedures that will be used to grant the initial and any subsequent renewals of 5.4 Status.
14. Federal Service Member: Any DPM licensed to practice in any state, district, territory or dependency of the United States whose principal (50 percent or greater) or sole employment in the field of podiatric medicine is in the Federal Services and who is a member in good standing of the Federal Services Podiatric Medical Association. A member who is employed in federal services who qualifies for membership in another OHFAMA category shall choose between either membership in the federal services component or OHFAMA, but cannot be a member in both categories.

## **Section C – In Good Standing**

Any member of this Association whose state and national dues and special assessments for the current fiscal year are not past due shall be considered a member in good standing.

## **Section D – Nondiscrimination**

No person otherwise qualified for any classification of membership in this Association shall be denied such membership for reasons of age, gender identification, color, race, creed, national origin, sexual orientation, political belief, or disability.

## **Section E – Privileges**

1. Active, Associate, Senior, Faculty, and 5.4 Status Members:
  - a. Shall receive all publications of the Association.
  - b. Shall be eligible for admission to any educational session and such other services as are provided by the Association.
  - c. Shall be eligible for election or appointment to any committee, council, board or similar position in the Association as provided in these Bylaws.
  - d. Shall be eligible to vote at the Academy level and at the Annual Business Meeting of the Association.
2. Postgraduate Members:
  - a. Shall receive all publications of the Association.
  - b. Shall be eligible for admission to any educational session and such other services as are provided by the Association.
  - c. Shall be eligible for election or appointment to any committee, council, board, or similar position in the Association as provided in these Bylaws with the exceptions of the Academy offices of President, Treasurer, Trustee and Alternate Trustee, the OHFAMA Executive Committee offices and the APMA Delegate and Alternate Delegate positions.
  - d. Shall be eligible to vote at the Academy level except in officer elections and on any part of or whole budget approvals and bylaws approvals or amendments.
  - e. Shall be eligible to vote at the Annual Business Meeting of the Association provided they have been certified by their respective Academy to have attended greater than fifty percent of their Academy meetings since the last Annual Business Meeting of the Association.
3. Affiliate Members:
  - a. Shall receive all publications of the Association.
4. OHFAMA Employee, Honorary, Life, Permanently Disabled, Federal Service and Student Members:
  - a. May receive all publications of the Association.
  - b. Shall be eligible for admission to any educational session and such other services as are provided by the Association.

## **Section F – Suspension or Expulsion from Membership**

1. Any member who fails to submit dues and special purpose assessments in accordance with prescribed payment schedules may be subject to suspension from membership. Membership may continue, with additional dues and fees, until the individual fulfills all payment obligations.
2. Any member who is found to have violated the APMA or OHFAMA Bylaws, Code of Ethics, or Administrative Procedures shall be subject to expulsion (which may be permanent) from the membership of this Association. Review and determination of expulsion shall be considered by the OHFAMA Board of Trustees and will be subject to appeal to APMA and/or OHFAMA in accordance with the APMA Administrative Procedures and OHFAMA Bylaws.

## **ARTICLE IV - APPLICATION FOR MEMBERSHIP**

### **Section A - Qualifications**

1. Application for membership may be made, by any member of the podiatry profession or student in a recognized college of podiatric medicine, on an approved form provided by the Association, accompanied by the required application fee. Approval of the application shall be dependent upon the fulfillment of the following requirements accepting applications for student membership
2. Applicant must practice within the geographical limits of the state of Ohio.
3. Applicant must possess a valid Ohio State Medical license except in the case of Life Members and Permanently Disabled Members. Postgraduate members must hold a valid training certificate from the State Medical Board of Ohio.

### **Section B - Submission**

1. Applicant shall submit the completed application to the APMA which shall review it for completeness and forward it to OHFAMA.
2. The Executive Director shall submit the application and recommendation for approval by a simple majority of the Board of Trustees.

### **Section C - Appeal**

1. In the event the applicant is denied membership, the applicant will have 60 days to appeal the decision for reconsideration.



## **ARTICLE V - FEES AND DUES**

### **Section A - Membership Dues**

1. Membership dues and fees are presented in the OHFAMA Dues and Fees Schedule, which may be amended with a two-thirds vote of the members present at an Annual Business Meeting of the Association.
2. Dues shall be budgeted for and may be adjusted annually with board action and approved by the membership at the Annual Business Meeting. Adjustments may include a temporary (one year) or permanent dues structure change.

### **Section B - Payment of Dues**

Dues are required to be paid on an annual basis unless the member has requested and has received approval from OHFAMA for an alternative payment schedule.

1. Suspension should occur in accordance with the APMA Bylaws.
2. For dues billing purposes, Life Membership and Senior Membership shall become effective the month that the member's written application for this status is approved by the Executive Committee.
3. Any member, who fails to pay any assessment made by the Board of Trustees within the time set forth in the action authorizing such assessment, shall be suspended for nonpayment of dues.
4. Any member who fails to pay any registration fee, continuing education fee, seminar fee, or other fee owed to the Association, within 90 days of the date on which it became due shall be suspended for non-payment of dues.
5. The amount per paid member due each Academy shall be remitted to each Academy. The total amount due will be given to a representative of the Academy at the Association's annual business meeting of the membership year just completed.

### **Section C - Assessments**

1. In the event that circumstances arise under which the Trustees determine in the exercise of their fiduciary judgment that it is necessary and appropriate to assess the membership for a special and unforeseen purpose, the Board of Trustees may, with a 90 day notification of the officers of each Academy of the OHFAMA and upon two-thirds of the members voting in a duly constituted membership referendum, or a two-thirds vote of the voting members present at the Association's Annual Business Meeting, assess the membership for a one year period.
2. Such assessment shall become due and payable at the time and in the manner stated in the action authorizing the assessment.

## **Section D - Suspension for Non-Payment of Dues**

1. Any member whose membership has been suspended for non-payment of dues and/or assessments shall cease to benefit from membership in the Ohio Foot and Ankle Medical Association. He/she shall automatically be reinstated, without any voting or action by the Board of Trustees, on payment of his/her dues, assessments and/or other fees provided such payment is received within 90 days of said suspension. Any member who has been suspended for non-payment of dues, assessments, and/or other fees and does not make payment within 90 days shall, in addition, meet the other provisions of reinstatement of these Bylaws.
2. The reinstatement fee shall apply to reinstatement after the 90-day limit. Members may be entitled to a waiver of the reinstatement fee by written application to OHFAMA. This written request for a waiver of the reinstatement fee is subject to the approval of the Executive Committee.

## **ARTICLE VI - ACADEMIES**

**Section A** – The Ohio Foot and Ankle Medical Association shall be made up of various divisions, designated as academies and known as Central, Eastern, Mideastern, Midwestern, North Central, Northeastern, Northwestern, and Southern, which have been outlined geographically and are composed of the counties listed herein.

**Central Academy** shall cover: Marion, Morrow, Knox, Union, Delaware, Licking Muskingum, Madison, Franklin, Fairfield, Perry, Morgan, Fayette, Pickaway, Hocking, Athens, Ross, and Vinton Counties.

**Eastern Academy** shall cover Trumbull, Mahoning, Carroll, Columbiana, Jefferson, Harrison, Belmont, Noble, Monroe, Washington, and Guernsey Counties.

**Mideastern Academy** shall cover: Medina, Portage, Stark, Tuscarawas, Wayne, Summit, Holmes, and Coshocton Counties.

**Midwestern Academy** shall cover: Allen, Auglaize, Champaign, Clark, Darke, Greene, Logan, Mercer, Miami, Montgomery, Preble, Shelby, Van Wert, and Warren Counties.

**North Central Academy** shall cover: Ashland, Crawford, Erie, Huron, Lorain, and Richland Counties.

**Northeastern Academy** shall cover: Ashtabula, Cuyahoga, Geauga, and Lake Counties.

**Northwestern Academy** shall cover: Defiance, Fulton, Hancock, Hardin, Henry, Lucas, Ottawa, Paulding, Putnam, Sandusky, Seneca, Williams, Wood, and Wyandotte.

**Southern Academy** shall cover: Adams, Brown, Butler, Clinton, Pike, Clermont, Gallia, Hamilton, Highland, Jackson, Lawrence, Meigs, and Scioto Counties.

By an amendment to these Bylaws as set forth in XVI hereof, an Academy may be divided into two or more Academies, and Academies may be consolidated or merged by the Association on the request of fifteen or more affected members who must present evidence that such changes would be advantageous to the members therein, and would contribute to the welfare of the Association.

**Section B** - Each Academy shall meet prior to the annual business meeting of the Association.

**Section C** - Each Academy shall elect annually from its membership a President, Vice President, Secretary-Treasurer, or Secretary and Treasurer, and Delegates to the House of Delegates of the Ohio Foot and Ankle Medical Association, and shall triennially elect Trustees.

1. Each Academy shall be entitled to one (1) Trustee and one (1) Alternate Trustee ~~for each (99) ninety nine members or fraction thereof (excluding Affiliate, Honorary, Federal Service and Student members).~~
2. All elections shall be reported to the Secretary of the Association before the date of the Annual Business Meeting of the Association. The Alternate Trustee shall represent the Academy in the absence of the Trustee.
3. ~~If any Academy drops below the number of members required for representation, the Trustee shall finish out the current year and be reinstated if the level then rises above the requirement during the current three year term.~~
4. All elections of Academy Officers and Academy Trustees shall be held prior to the Annual Business Meeting of the Association. All Trustees and Officers shall assume office no sooner than the close of the Annual Business Meeting of the Association and no later than January 1 of the following year.
5. If any officer position is without a valid candidate on the ballot then the term of office of the incumbent officer shall continue until a successor is elected.

**Section E** - These Bylaws shall govern the business of the Academies and may be augmented by additional policies and procedures (not in conflict therewith) adopted by the Academies.

**Section F** - Any member who is practicing in the geographical area of one Academy may transfer to another by consent of the two Academies involved.

It shall be the duty of the member to notify his/her Academy in writing of his/her intention to transfer. The Secretary of the Academy will then advise the Academy to which the member is transferring and also advise the OHFAMA. The transfer shall be automatic provided the member is in good standing.

## **ARTICLE VII – ANNUAL BUSINESS MEETING**

**Section A** – At least 60 days in advance, the Board of Trustees or the President shall specify the date and the hour for the Annual Business Meeting of the membership. The date and hour shall be stated in the notice of the meeting. The purposes for which the Annual Business Meeting is to be held, in addition to those prescribed by law, by the Articles of Organization, or by these bylaws, may be specified by the President

### **Section B – Authority**

1. The Board of Trustees shall be the governing body of the Association directed in part by the policies determined by the voting members present at the Annual Business Meeting of the Association.
2. At the Annual Business Meeting the newly elected President may appoint such ad hoc committees as he/she deems necessary for the conduct of the Association's business.

3. Electronic Meetings – Under no circumstances shall the Annual Business Meeting be conducted solely by electronic methods. The Annual Business Meeting shall be conducted in-person in compliance with state laws governing corporations.

**Section C** – The Annual Business Meeting shall be held annually.

**Section D** – A majority of the voting members registered at a duly called business meeting shall constitute a quorum.

**Section E** – All elections shall be by ballot only if there is opposition for any position. When there is only one candidate for office, the Secretary may, upon a motion from the assembly, cast the ballot of election via the instruction by the President.

A majority of the votes cast shall be necessary for election. If no nominee receives a majority of the first ballot, the nominee receiving the lowest number shall be dropped and a new ballot taken. This procedure shall be repeated until one nominee receives a majority when he/she shall be declared elected.

Any member of the Association in good standing, not otherwise prevented from holding office, may be elected to any office.

**Section F** – All members in good standing shall be admitted to the sessions of the Annual Business Meeting but may only speak by permission of the President.

## **ARTICLE VIII - OFFICERS**

### **Section A - Officers**

The officers of this association shall be a President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Secretary/Treasurer, and Immediate Past President.

### **Section B – Election/Qualification**

The offices of President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, and Secretary/Treasurer shall be filled by election at each Annual Business Meeting. The Immediate Past President shall serve by virtue of holding the office of President immediately preceding the election of a new President as set forth above.

### **Section C – Term of Office**

Each officer shall assume office at the close of the Annual Business Meeting and shall hold office for one year, or until his/her successor is elected. The Secretary/Treasurer shall be limited to a consecutive term limit of five years.

### **Section D – Removal from Office**

1. Any officer of the association may be removed for cause at any time upon recommendation of the Board of Inquiry and by the affirmative vote of three fourths (3/4) of the members of the Board of Trustees. If an officer so removed is also an elected trustee of the association, such removal shall constitute simultaneous removal from his or her position as trustee. If an officer so removed is also a delegate to the American Podiatric Medical Association (APMA) House of Delegates, such removal shall constitute simultaneous removal from his or her position as APMA Delegate.

2. Unexcused absence from two consecutive meetings of the Executive Committee and/or Board of Trustees shall constitute cause for removal.
3. The Executive Committee and/or Board of Trustees may conduct deliberative meetings by electronic methods including teleconference, audio-conference, and/or internet based communication/information transmittal systems with the exception of the Association's Annual Business Meeting.

## **ARTICLE IX - DUTIES OF OFFICERS**

### **Section A - President**

1. The President shall preside at all meetings of the Board of Trustees and Executive Committee including the Annual Business Meeting. He/she shall serve as Chairman of the Board of Trustees. He/she shall appoint all standing committees with the approval of the Board of Trustees and shall appoint all ad hoc committees of the Association, Board and Executive Committee, except where otherwise provided in these Bylaws.
2. He/she shall be a member ex-officio of all Committees. At the annual meeting, he/she shall submit a report of the general status of the organization and make any recommendations for improvement of the Association.
3. He/she shall perform such other duties as are assigned him/her by the Board of Trustees.

### **Section B – 1<sup>st</sup> Vice President**

1. The 1<sup>st</sup> Vice President shall exercise all the powers and discharge the duties of the President in the President's absence or disability and perform such other duties as may be assigned to him/her by the Board of Trustees or the President.
2. He/she shall assist the President in the management of the Association and keep himself/herself informed on all the functions of the office and policies of the Association.
3. In the event of resignation, death or removal of the President, the 1<sup>st</sup> Vice President shall fill the unexpired term of the President.
4. He/she shall serve as the Chair of the OPPAC Board.

### **Section C – 2<sup>nd</sup> Vice President**

1. The 2<sup>nd</sup> Vice President shall exercise all the powers and discharge all the duties of the President and/or the 1<sup>st</sup> Vice President, in the absence and/or disability of both the President and 1<sup>st</sup> Vice President and perform such other duties as may be assigned to him/her by the Board of Trustees or the President.
2. He/she shall assist the President in the management of the Association and keep himself/herself informed on all the functions of the office and policies of the association.
3. In the event of the resignation, death or removal of the 1<sup>st</sup> Vice President, the 2<sup>nd</sup> Vice President shall fill the unexpired term of the 1<sup>st</sup> Vice President. In the event of the resignation, death or removal of the President and 1<sup>st</sup> Vice President, the 2<sup>nd</sup> Vice President shall fill the unexpired

term of the President.

4. The 2<sup>nd</sup> Vice President shall serve on the Budget and Finance Committee.

#### **Section D - Secretary/Treasurer**

1. He/she shall keep a correct record of all proceedings of the meetings of the Annual Business Meeting, the Executive Committee and the Board of Trustees.
2. He/she shall keep a list of members, their addresses, classification of membership, and a record of their status as to dues.
3. He/she shall keep on file all official papers of the Association, and correspondence received and sent out by his/her office until instructed by the Board of Trustees to destroy same or as listed in the Document Destruction Policy of OHFAMA.
4. He/she shall be the custodian of the Seal of the Association and affix same on order of the President, or the Board of Trustees.
5. He/she shall keep an accurate account of all funds of the Association including all receipts and disbursements. He/she shall submit the financial records of the Association to the annual meeting (when the annual meeting scheduling provides sufficient time to meet this requirement). He/she shall provide information requested by the Budget and Finance Committee and shall make available for that Committee all records of the Association.
6. He/she shall countersign all checks that exceed \$3,000 issued by the Executive Director after first satisfying himself/herself as to the propriety of the payment.
7. He/she shall act as Chair of the Budget and Finance Committee.

In the event of death, resignation or removal of the Treasurer from office, the President will appoint an acting Chair from within the current Budget and Finance Committee who will then serve this capacity until the election of a new Treasurer.

### **ARTICLE X - BOARD OF TRUSTEES**

**Section A** - The Board of Trustees shall be composed of the Officers (as defined in Article VIII of these bylaws) and member(s) or his/her/their alternate(s) who shall be known as Trustee(s) as provided in Article VI, Section C.2 of these Bylaws.

1. Each Trustee and Alternate Trustee elected shall serve for a term of three (3) years unless the election is for an unexpired term.
2. The Ohio Podiatric Young Physicians Section (Composed of OHFAMA Members who are less than 10 years since podiatry school graduation) shall select one member to serve as the 'young physician' trustee. The OHFAMA Young Physician Trustee shall be a voting member of the OHFAMA Board. The alternate young physician trustee is also provided by this Bylaw and shall fill the Young Physician Trustee seat in the absence of the trustee. Candidates shall be nominated by any member at the Annual Business Meeting of the Association without the requirement of the

candidate being present. Elections will take place by any valid means (Article VII, Section F), including electronic ballot, within thirty (30) days of the Annual Business Meeting. The term of the Young Physician Trustee will begin upon certification of the election result by the Association Secretary. The Alternate Young Physician Trustee will be determined by the candidate in the election earning the second most votes on the final ballot. If there is a vacancy of the Young Physician Trustee position, the Alternate Young Physician Trustee would assume that role. If there is a vacancy of the Alternate Young Physician Trustee position, an election must take place within thirty (30) days, unless the next Annual Business Meeting is scheduled to take place within that period.

3. The KSUCPM student members shall elect one member to serve as a voting ex-officio member.

4. The membership shall elect two at-large Trustees at the Annual Business Meeting to serve as voting members. Candidates will be nominated by the Leadership Development Committee and presented to the membership at least 30 days in advance of the Annual Business Meeting.

#### **Section B**

1. If any vacancy occurs on the Board of Trustees, excluding the Young Physician Trustee and at-large Trustee(s), the unexpired term thus created shall be filled by election by the Academy at its next regularly scheduled meeting.
2. The Academy shall have the power to terminate the term of office of its Trustees and /or Alternate Trustees, by two-thirds vote of the Academy members present and voting after written notice to its members thirty (30) days prior to said action or in accordance with their chapter bylaws.
3. Any vacancies in at-large Trustee positions shall be appointed by the President with the approval of the Board of Trustees.

**Section C** - The Board of Trustees shall be empowered to employ legal counsel or other personnel, excluding staff or any other person or company that would create a conflict of interest, or any combination thereof necessary or desirable for the efficient operation of the Association.

**Section D** - The Board of Trustees shall be the governing body of the Association and shall have all powers and duties necessarily attendant hereto, including but not limited to the following:

1. The Board of Trustees shall have the authority to adopt such measures not inconsistent with these Bylaws, as it deems necessary or expedient to carry out the policies of the Association and correct or improve undesirable conditions in the Academies.
2. It shall be the duty of the Board of Trustees to superintend all activities of the Association.
3. The Board of Trustees shall have final authority to discipline members of the Association for violation(s) of these bylaws with expulsion, suspension for a stated time, suspension for a stated or unstated time with conditions precedent to reinstatement, removal from office or other position of trust within the association, or a reprimand.

**Section E** - A quorum of the Board of Trustees shall consist of a majority of the Trustees or their Alternates including Officers.

**Section F** - Business of the Board may be conducted by mail or electronic ballots which shall be submitted to the voting members of the Board in the form of a resolution accompanied by sufficient information to demonstrate the need for such a ballot. The ballot and resolution shall be prepared by the Executive Director on his/her initiative by the direction of the President, or by the request of five (5) voting members of the Board. The Executive Director shall submit such additional information to the members of the Board as shall be reasonably necessary to permit an intelligent and justifiable vote. An affirmative vote of two-thirds of the voting members shall be necessary to carry a mail or electronic ballot. All mail or electronic votes shall be recorded in the minutes of the next regular session of the Board.

### **Section G**

1. Any Trustee of the Association may be removed for cause at any time, upon recommendation of a Board of Inquiry and by the affirmative vote of three-fourths (3/4) of the members of the Board of Trustees. If a trustee so removed is also an officer of the Association, such removal shall constitute simultaneous removal from his or her position as an officer. If a trustee so removed is also a delegate to the American Podiatric Medical Association (APMA) House of Delegates, such removal shall constitute simultaneous removal from his or her position as APMA delegate.
2. Absence from more than 50 percent of the OHFAMA Board of Trustees meetings shall constitute cause for removal. Absences shall be considered excused if approved by the President.

## **ARTICLE XI - MEETINGS**

### **Section A - Regular meetings**

1. Annual Business Meeting. Shall be held in the State of Ohio at a time and place selected by the Board of Trustees. This shall be the annual business meeting of the OHFAMA.
2. Board of Trustees. The Board and Trustees shall meet at regular intervals at times and places determined in advance by the Board of Trustees.

### **Section B - Special Meetings**

1. Business Meeting. Special meeting of the Association may be called by the President or by order of the Board of Trustees.
2. Board of Trustees. Special meetings of the Board of Trustees may be called by the President, the Executive Committee, on the request of five (5) or more members of the Board of Trustees as often as is deemed necessary or expedient for the welfare of the Association. Trustees shall be notified by mail or electronic means.
3. Notices. Notice of any special meeting of the Association shall contain the object for which it is called, and members shall be notified by mail or electronic means at least fourteen (14) days before the date of the called meetings.



## **Section C - Registration**

1. All members and guests in attendance at a meeting of any Academy or of this Association shall be recorded.

## **ARTICLE XII - COMMITTEES AND DUTIES**

**Section A** - There shall be the following standing committees which shall be appointed by the President from among the membership of the organization with the approval of the Board of Trustees except as otherwise provided herein. Committees shall select a chairman from their own membership unless otherwise provided in these Bylaws.

1. Budget and Finance Committee.
  - a. This Committee shall be composed of the Secretary/Treasurer, the 1<sup>st</sup> Vice President, the 2<sup>nd</sup> Vice President, the President (nonvoting – ex-officio), the Executive Director (non-voting – ex-officio), and two other Board members to be elected by the Board of Trustees. A member shall be elected to a three-year term to replace the retiring member of the Committee.
  - b. Secretary/Treasurer shall Chair the Budget and Finance committee.
  - c. It shall be the duty of the Budget and Finance Committee to secure the services of a public accountant to prepare and audit, compilation, or review of the financial records of the Association. The audit, compilation, or review shall be conducted before the opening of the Annual Business Meeting. Prior to each Annual Business Meeting the Budget and Finance Committee shall inventory the assets of the Association.
  - d. It shall superintend and determine the investment of all funds of the Association. It shall prepare and submit a budget for the next fiscal year at each Annual Business Meeting.
  - e. The Finance and Budget Committee may conduct deliberative meetings by electronic methods including teleconference, audio-conference, and/or internet-based communication/information transmittal systems. The rules for meetings held via electronic methods shall conform to the policy established by the Executive Committee and Board of Trustees.
2. Executive Committee
  - a. The Executive Committee shall consist of the Officers (as defined in Article VIII of these Bylaws) and Executive Director (ex-officio, without vote) of the Ohio Foot and Ankle Medical Association.
  - b. The President of the Association shall serve as Chairman of this Committee.
  - c. This Committee shall meet between regularly scheduled meetings of the Board.
  - d. The purpose of this Committee shall be to conduct the business of the Association between regularly scheduled meetings of the Board.
  - e. This Committee may submit resolutions advocating changes in the Articles of Incorporation and/or Bylaws.
  - f. This Committee shall also serve as a personnel committee with respect to review of the performance of the Executive Director.

### 3. Boards of Inquiry

- a. Boards of Inquiry may be authorized and appointed in the manner hereinafter provided for the following purposes:
  - i. To inquire into and report on any questions arising under the Bylaws, Code of Ethics, or APMA Policies and Administrative Procedures, and disciplinary actions related thereto.
  - ii. To inquire into and report on any controversies involving an Academy or an individual, and to consider any allegations brought against them.
  - iii. To inquire into and report on the recall of any person holding office subject to election at the Annual Business Meeting.
  - iv. To inquire into and report on any other matters which may be referred to it.
- b. Boards of Inquiry may be authorized after a Board of Inquiry application is received at the Annual Business Meeting, or by the Board of Trustees, or they may be authorized by the President with the approval of four other members of the Board. The authorization for a Board of Inquiry shall be as specific as possible in stating the particular purpose for which the Board of Inquiry is to be appointed.
- c. Boards of Inquiry shall consist of no fewer than three and no more than seven members who are appointed by the President with the approval of the Board of Trustees, except in the event that the Board of Trustees (either individually or collectively) is a party to a dispute that has been referred to a Board of Inquiry, then it shall be appointed by the Executive Director. Boards of Inquiry may consist of members of the Board of Trustees and other members in good standing of the Association who are not party to the matter under consideration by the Board of Inquiry. The majority of a Board of Inquiry shall consist of individuals who are not members of the Board of Trustees.
- d. The Chair of a Board of Inquiry shall be appointed by the President, with the approval of the Board of Trustees, at the time the entire Board of Inquiry is appointed. In the event that the Board of Trustees (either individually or collectively) is a party to a dispute that has been referred to a Board of Inquiry, then the Chair shall be appointed by the Speaker at the Annual Business Meeting.
- e. The procedures for the conduct of a Board of Inquiry shall be stated in the APMA Policies and Administrative Procedures as well as the OHFAMA Board of Inquiry Policy.

### 4. Leadership Development Committee

- a. The Leadership Development shall consist of at least one Past President, the Executive Director (ex-officio, without vote), and other members appointed by the President.
- b. The purpose of this Committee shall be to identify, recruit, and develop leaders of the Association.
- c. In accordance with the terms of office schedule determined by the Board of Trustees, this Committee shall approve and present a slate of at-large Trustee

candidates to the Association membership at least 30 days prior to the Annual Business Meeting.

**Section B** - The President shall appoint such ad hoc committees as he/she deems necessary for the conduct of the business of the association and shall appoint the chairman thereof. The ad hoc committee may conduct deliberative meetings by electronic methods including teleconference, audio- conference, and/or internet-based communication/information transmittal systems. The rules for meetings held via electronic methods shall conform to the policy established by the Executive Committee and Board of Trustees.

**Section C** - Any Committee member of the Ohio Foot and Ankle Medical Association who is absent from two (2) consecutive meetings of any committee, without just cause, shall automatically cease to be a member of said Committee. His/her replacement shall be made by the President in his/her sole discretion.

### **ARTICLE XIII - APMA DELEGATES**

**Section A** – Delegates/Alternate Delegate - American Podiatric Medical Association

1. At the Annual Business Meeting, the registered OHFAMA members in attendance shall elect, from among the members in good standing of this association, Delegates to a three (3) year term to represent the Ohio Foot and Ankle Medical Association at any regular or special meeting of the House of Delegates of the American Podiatric Medical Association. All expired terms of APMA Delegates as well as open unexpired term will be elected at this time. Until the OHFAMA membership reaches 601, the President shall automatically, provided he is not an elected delegate, serve as the First Alternate Delegate. When the OHFAMA membership reaches 601, the President shall automatically serve a one-year term as the seventh Delegate provided he or she is not an elected delegate, in which case the First Vice President will serve as the 7<sup>th</sup> Delegate. When the President assumes the seventh delegate position, the First Vice President will serve as the First Paid Alternate Delegate. If the First Vice President is currently an elected delegate, the Second Vice President will then serve as the paid First Alternate Delegate. If the Second Vice President is already serving as an elected delegate, then the First Paid Alternate position will be elected by the voting members present at the Annual Business Meeting. At each Annual Business Meeting, this Association shall elect a second Alternate Delegate for a one-year term. In the case of the death, removal or resignation of Delegates such that the second Alternate Delegate position becomes vacant, the President may appoint a second Alternate with approval by simple majority vote of the Board of Trustees.
2. Each Delegate/Alternate delegate shall have proper credentials filed by the OHFAMA Executive Director as directed annually by the APMA for each Delegate and Alternate Delegate. Said credentials shall be filed accordingly with the APMA Credentials Committee via the APMA's staff and serves as the registration for the APMA House of Delegates.

## **Section B - Delegation Procedures**

1. The Delegates/Alternates Delegate shall conduct sufficient caucuses before and during the APMA House of Delegates to make informed decisions on behalf of the membership. At least one of these caucuses prior to the APMA House of Delegates shall be conducted to include the participation of elected Delegates and Alternates, the Executive Committee and Executive Director.
2. The delegation shall make its operational procedures known to the OHFAMA Board of Trustees not later than its Winter meeting each year.
3. The Executive Director is considered a non-voting ex-officio member of the Ohio delegation to the APMA House of Delegates.

## **Section C – Removal of Delegate/Alternate Delegate**

1. Any Delegate/Alternate delegate to the House of Delegates of the American Podiatric Medical Association (APMA) may be removed, for cause, at any time, upon recommendation of the Board of Trustees by the affirmative vote of three-fourths (3/4) of the members of the Board of Trustees.
2. APMA Delegates/Alternate Delegates shall attend Board of Trustees meetings of the Ohio Foot and Ankle Medical Association. Unexcused absence from more than two (2) of the OHFAMA Board of Trustees meetings shall constitute cause for removal. Absences shall be considered excused if approved by the President.
3. The APMA Delegation may conduct deliberative meetings by electronic methods including teleconference, audio-conference, and/or internet-based communication/information transmittal systems. The rules for meetings held via electronic methods shall conform to the policy established by the Executive Committee and Board of Trustees.

## **ARTICLE XIV - PENALTIES**

**Section A-** Any member of the Association who shall neglect or refuse to obey the order of the presiding officer at any regular or special meeting may, at the discretion of the presiding officer, be excluded from the meeting.

**Section B -** Any member who has found to be noncompliant with the rules of his/her registered membership category shall be removed from his/her category of membership and be placed in the category for which he/she is qualified. The member shall pay the dues of this category retroactive to the beginning of the fiscal year.

## **ARTICLE XV - RESIGNATIONS**

A Member may resign from the Association at any time by sending notice of the resignation to the Executive Director or the Secretary/Treasurer.

Membership classification as Postgraduate members who are resident physicians in training automatically expires at the end of residency training and expiration of the residency training certificate from the State Medical Board of Ohio and no resignation is required. Such a member may then continue his/her membership under a new classification of membership defined in Article III.

## **ARTICLE XVI - AMENDING THE BYLAWS**

**Section A – Vote.** The Articles of Incorporation and/or Bylaws of the Association cannot be amended except by two-thirds (2/3) of the members of the Annual Business Meeting who are registered as present at the meeting and who vote on the proposal.

**Section B – Origination.** All proposed amendments must originate in or be submitted through the Board of Trustees or by an Academy.

### **Section C - Procedure**

1. Any proposed amendment shall be submitted to the Secretary of the Association no later than 60 days prior to the annual meeting of the Association.
2. The final form of the proposed amendments shall be submitted by the Secretary to each Academy no later than 14 days prior to the annual meeting of the Association.
3. An emergency amendment may be submitted after the deadline if it meets the following criteria:
  - a The policy proposition addresses an issue whose urgency has come to light after the submission deadline has passed.
  - b Clear evidence exists to support argument that the urgency and information pertaining to the matter came to light after the deadline.
  - c Demonstrate that the Association and/or profession may experience irreparable harm if the matter is not considered at the Association's annual meeting of the same calendar year.
  - d Complete supporting documentation is provided by the sponsor.
  - e Sufficient information is available and time provided for the Association to assist in the development of the proposition, for the Board of Trustees to review the final form of the proposition and the Budget and Finance Committee to review the proposition if it necessitates the expenditure of funds.
  - f The Board of Trustees has determined the proposition has met the criteria of an emergency amendment of the bylaws.

## **ARTICLE XVII - INDEMNIFICATION**

Each Delegate, Officer, Trustee, agent, employee or volunteer of the Association and Delegate, Officer, Trustee, agent, employee or volunteer of any corporation serving as such at the request of the Association, shall be indemnified by the Association under the standards set by and to the fullest possible extent allowable under Section 1702, 12 (E), Ohio Revised Code, as the same shall be amended from time to time.

The forgoing right of indemnification shall be in addition to any other rights to which any person seeking indemnification may be or become entitled by law, vote of Members or vote of disinterested Trustees of the Association. The Association shall be empowered to purchase insurance for the purposes set forth herein.

## **ARTICLE XVIII – PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Association may adopt.

## **CODE OF ETHICS**

Members of the Ohio Foot and Ankle Medical Association, recognizing the need for established guidelines for professional conduct and realizing that these guidelines are both explicit and implicit, declare that they will conduct themselves in a professional, ethical, responsible, and dignified manner at all times; that their conduct should never bring discredit upon themselves or impugn the integrity of their profession. Podiatrists shall fully comply with all state and federal laws and regulations pertaining to either the medical or commercial aspects of the practice of podiatry and the protection of the public health. Toward this end we attach the following:

- A. Revised Code of Ohio
- B. American Podiatric Medical Association Code of Ethics (adopted April, 2005)

Document revisions/amendments:

11/04/2006  
12/01/2007  
10/01/2009  
12/04/2010  
12/03/2011  
12/01/2012  
11/20/2014  
11/19/2015  
11/30/2017  
11/14/2020



## ***Issue Briefing***

### ***Proposition B-22: Composition of the OHFAMA Board of Trustees***

#### **Background**

- The OHFAMA Board of Trustees is composed of the following:
  - President
  - 1<sup>st</sup> Vice President
  - 2<sup>nd</sup> Vice President
  - Secretary/Treasurer
  - OHFAMA Young Physician Trustee
  - KSUCPM Student (Voting Ex-Officio)
  - Academy Representatives
    - The OHFAMA bylaws state: "Each Academy shall be entitled to one (1) Trustee and one (1) Alternate Trustee for each (99) ninety-nine members or fraction thereof (excluding Affiliate, Honorary, Federal Service and Student members).
    - Two Academies – Northeast and Central – have two Trustees; all other Academies have one Trustee
    - Trustee terms are three years and are generally staggered across Academies to promote board continuity
- The Board of Trustees endorsed Proposition B-22 at its August 11 meeting

#### **Why is this change to the bylaws recommended by the Board of Trustees?**

The most successful boards are thoughtfully composed as it relates to skill sets, leadership styles, and diversity of thought and background.

Changing the bylaws would enable OHFAMA to seek out leaders who can fill gaps on the current board and bring the expertise, passion, and external leadership it needs both now and in the future.

#### **What are some concerns with the current composition of the Board of Trustees?**

The OHFAMA Board of Trustees is primarily composed of Trustees appointed by the eight Academies in the state. This structure minimizes the ability of association leaders to ensure all constituencies, perspectives, skill sets, and leadership characteristics are represented on the Board of Trustees.

Additionally, Academies with two representatives have had challenges filling both Trustee positions in recent years.

#### **Who would identify and recruit candidates to serve as at-large Trustees?**

The responsibility of identifying and recruiting at-large Trustees would lie with the Leadership Development Committee, a proposed new standing committee aimed at developing Association leaders. Committee members would be appointed by the President and approved by the Board of Trustees.

Under the proposed changes to the bylaws, the Leadership Development Committee would propose a slate of candidates to the membership at least 30 days prior to the Annual Business Meeting.

#### **Who would vote to approve at-large Trustees?**

OHFAMA members who attend the Annual Business Meeting elect candidates to the following positions:

- President
- 1<sup>st</sup> Vice President
- 2<sup>nd</sup> Vice President
- Secretary/Treasurer
- At-Large Trustee(s)



**Could members nominate candidates from the floor of the Annual Business Meeting?**

Yes, nominations for all positions will be opened at the House of Delegates. All members in good standing can be nominated to serve as an at-large Trustee.

**Is there a limit to how many at-large Trustees can come from one Academy?**

No, it is possible for the Leadership Development Committee to nominate – and the membership to approve -- two at-large Trustees from the same Academy.

However, a key objective of the Leadership Development Committee would be to identify and recruit leaders who represent a diverse set of backgrounds, experiences, and skills sets. Geographic diversity is a factor committee members will consider when proposing at-large Trustees for members' consideration at the Annual Business Meeting.

Furthermore, the president has the power to appoint Leadership Development Committee members and can ensure diverse Academy representation on the committee.

Lastly, as noted above, members have the ability to nominate candidates from the floor if they feel the Leadership Development Committee's recommendations do not promote geographic diversity.

**Would at-large Trustees have the same voting privileges as other Trustees?**

Yes, at-large Trustees would have the same voting powers as Trustees elected by Academies.

**When would at-large Trustees be elected?**

The Board of Trustees would determine the election schedule for at-large Trustees. The Board could choose to stagger at-large Trustee terms or elect at-large Trustees concurrently.

**What would be the length of the term of office for at-large Trustees?**

The terms of office for at-large Trustees would be three years -- the same length as other Trustees.

**What are the disadvantages of approving Proposition B-22?**

The current bylaws provide proportional representation on the Board of Trustees for Academies based on membership size. This structure provides larger Academies with an incentive to maintain a membership over 100 members. Providing equal representation to Academies regardless of membership size would eliminate this incentive.

# Consent Agenda





## The Ohio Foot and Ankle Medical Association 2021 Annual Business Meeting

Embassy Suites Airport - Columbus, Ohio  
November 6, 2021

### Opening and Call to Order

The meeting of Ohio Foot and Ankle Medical Association (OHFAMA) House of Delegates (HOD) was called to order by Dr. Kelly Whaley, President, at 2:15 PM on Saturday, November 6, 2021.

The Reflection was given by Dr. Karen Kellogg.

The following persons were present:

Sarah Abshier, DPM; Thomas Arnold, DPM; Said Atway, DPM; Bruce Blank, DPM; Michael Bodman, DPM; Joseph Brown, DPM; John Clarke, DPM; Colleen DeBarr, DPM; Aarondeep Deol, DPM; Ashley Fernando, DPM; Marc Greenberg, DPM; Matthew Hamilton, DPM; Tatyana Hamilton, DPM; Karen Kellogg, DPM, MBA; Anastasia Koss, DPM; Richard Kunig, DPM; James LaPolla, Jr DPM; Martin Lesnak, DPM; Renee Mackey, DPM; Charles Marlowe, DPM; Amy Masowick, DPM; Mike Mathy, CAE; Thomas McCabe, DPM; Donnalyn Moeller, DPM; Kartick Patel, DPM; Gerald Perelman, DPM; Joy Rowland, DPM; Sydney Rudy, ; Corey Russell, DPM; Bruce Saferin, DPM; Lee Sayner, DPM; Richard Schilling, DPM; Stephen Smik, DPM; John Stevenson, DPM; Kevin Sunshein, DPM; Adam Thomas, DPM; Jennifer Trinidad, DPM; Donald Tupper, DPM; Elizabeth Wakefield, DPM; Zachary Washburn, DPM; Kelly Whaley, DPM; and Brian Zimmerman, DPM. Guests were Dan Leite; and James Christina, DPM (virtual message). Staff members: Luci Ridolfo, CAE, and Marianne Shank.

Dr. Whaley reviewed the APMA Code of Ethics, and conflicts of interest within the Standing Rules of Order and reminded all in attendance of the importance of such disclosures.

Dr. Whaley reviewed the order of business and what attendees are eligible to vote.

**Action: A motion was made to accept the Order of Business.**

***The motion was adopted.***

Dr. Whaley recognized Mr. Mathy to review the 2021 Standing Rules of Order.

**Action: A motion was made to accept the 2021 Standing Rules of Order.**

***The motion was adopted.***

Dr. Whaley called for a review of the items in the consent agenda and asked if any members wanted any items removed. Hearing none, the consent agenda was approved.

Dr. Whaley requested to appoint the Executive Committee to approve the HOD meeting minutes during their January meeting. There were no objections.

### Reports

Dr. Jim Christina, APMA Executive Director, reviewed APMA's mission, the current membership data, and the APMA staff structure. He noted the high percent of membership statistics for members that are board certified. He reviewed how the staff is being managed during the pandemic. He reported that there is a current contract to sell the current APMA headquarters and the timeline will take approximately three years. Dr. Christina reviewed the current APMA board and the services and departments that the APMA has to offer to members. Discussed that the 2020 APMA HOD was cancelled due to the pandemic, and that the 2021 APMA HOD was held virtually. He noted that the 2022

APMA HOD is being planned to be in person March 12-13 in Washington, DC. He went on to discuss the important issue of student recruitment and explained the changes that have been developed for the Step Into Podiatry campaign, including a new website, marketing and mentoring programs. There have been over 1,000 requests for mentors, and over 18 million social media impressions. There was a Step Into Podiatry meeting at the annual seminar in 2021, and a virtual career fair was held. The campaign will continue to utilize social marketing and digital advertising. APMA continues to develop member education opportunities to encourage networking and expose members to current and future leadership. Dr. Christina went on to review the recent advocacy success including podiatrists being able to administer the COVID vaccine, the delay of the Medicare sequestration cuts, and the NCCI policy manual update for Medicare and the use of the -59 modifier. Dr. Christina then went on to review a new health care solution for members personal health insurance. The program has two levels, one for large groups of 15+ participants, and a second for small groups of 2+ participants. He discussed the APMA's Central for Professional Advocacy, and noted that the APMA is currently working with Ohio's leadership regarding the scope of practice issue. Dr. Christina went on to highlight various member benefit programs including the APMA Coding Resource Center, the online data center that records data for the APMA online registry, and the MIPS app which is also an important free member benefit. He also encouraged members to take advantage of all APMA Member Resources, APMA Publications, email announcements and noted that several webinars are archived on the members only section of the APMA website.

Dr. Bruce Saferin, the supervising member of the State Medical Board of Ohio (SMBO), reported on behalf of the board and sent regards on behalf the new SMBO Executive Director, Stephanie Loucka. He reviewed the number of licensees and professions that the board monitor, and the number of licensees that have been disciplined. He discussed the investigation process for complaints and noted that they were all kept confidential. It was noted that physicians are now required to renew with 50 hours of Category I hours every two years, which includes a one-hour video on Duty to Report, which can be found on the SMBO website. He reported that telemedicine approval had been extended through December 31, 2021. The board's response to the pandemic and resources available were reviewed. Dr. Saferin expressed a great importance for a licensed physician to understand what the Duty to Report is, and also the importance of documentation. He discussed stressed that each licensed physician is ethically responsible to report things that need reported and that documentation is always the best way to protect licensees.

Dan Leite, of Capitol Advocates, presented the lobbyist report. The association has accomplished several positive things at the statehouse within the past year, including passing legislation for podiatric physicians to be able to administer the flu shot and the COVID vaccine. In addition to that, Medicaid has permanently approved podiatric physicians to be included with Telemedicine policies. Mr. Leite when on to review a recent scope of practice issues before the SMBO and scope of practice issues. He discussed the current podiatric scope of practice issue before the Joint Committee on Agency Rule Review (JCARR) and noted there have been several meetings with members of the committee. The association will continue to work with the state medical board and JCARR to discuss statutory authority. The association is working to have a legal opinion developed to clarify the issue. At the Statehouse, HB 122 passed the House Insurance Committee and includes podiatric physicians as providers for telemedicine services. OHFAMA will submit member comments to the state medical board regarding the importance to patient access. He discussed the redistricting for the state of Ohio based of the 2020 census report. The Ohio commission established to create the new maps have missed deadlines and the process may be advanced to the Supreme Court of Ohio for oversight depending on the outcome of an ongoing lawsuit. Mr. Leite thanked members for contributions to OPPAC and noted how important it is for us to support those who support the profession.

Dr. Sarah Abshier, 2021 OPPAC chair, discussed the importance of OHFAMA working on the many legislative and regulatory issues that face podiatric physicians and surgeons. Dr. Abshier reviewed the legislators that OPPAC can support and noted that in 2021, OPPAC gave to 13 Senate Republicans, 5 Senate Democrats, 13 House Republicans, and 12 House Democrats. During the 2020 campaign year, 32 of 35 (91%) of OPPAC-supported candidates won their 2020 election. Members were encouraged to utilize the website or texting option for an easy way to make a personal contribution today.

Ms. Ridolfo, OFAMF Executive Director, reported on behalf of the Foundation and its creation. She discussed that in 2015 at the board strategic planning session, the board unanimously voted to explore the creation of a 501(c)3

Foundation due to the success of our educational events and public outreach campaigns including the Associations Advance Ohio radio campaign. In April 2017, the Ohio Foot and Ankle Medical Foundation (OFAMF) held its first board meeting. She explained that the Foundation does have a separate Board of Directors and files separate tax returns. Since 2017, the Foundation has stayed diligent to educate podiatric physicians residents, students and medical assistants. It was noted that the pandemic has made it challenging to manage events and the Foundation continues to utilize new technology to stay relevant and provide and deliver the important education that our members need.

### **Business Session**

Mr. Mike Mathy, OHFAMA Executive Director, reported on the many successes of 2021. Mr. Mathy officially joined the association on June 1, 2020, and gave a brief background on his professional background. Mr. Mathy reported that in 2021 OHFAMA secured Governor DeWine's signature on bills that enable podiatrists to administer the flu and COVID-19 vaccines to patients, and advocated to make permanent Medicaid telemedicine rules that helped podiatrists care for patients during the pandemic. The association worked ensure that podiatrists were protected from civil liability and disciplinary actions relating to the COVID-19 pandemic and ensured that the new Medicaid rules included ankle privileges for podiatric surgeons' scope of practice and authorized payment for vaccinations. Mr. Mathy continued by reviewing the background for the recent scope of practice challenge with the state medical board. The scope question stemmed from a 2019 Medical Board response to a letter from an Ohio podiatrist, which initiated the rule-making process for two procedures deemed by Medical Board to be in scope for podiatrists. The opposition came from orthopedic associations leveraging issue to challenge longstanding rules that define the foot. The association will continue to work with our lobbying team, legislators, members of JCARR, and our legal team regarding the scope clarification. Mr. Mathy then outlined the immediate goals to showcase podiatry to people in the state of Ohio by inviting legislative leaders to meet at KSUCPM to feature podiatric medical education, residency training, credentialing, and privileging. The OHFAMA staff will also be working with the board in the upcoming year to develop a new strategic plan, revamp the association quarterly news journal and upgrade the association website.

Dr. Kelly Whaley, OHFAMA President, began her report by discussing the change from the House of Delegates to the new Annual Business Meeting format being held for the first time. She noted that change can be for the good and that members should be confident with the hardworking and strong leadership on the OHFAMA board and staff. Dr. Whaley went on to thank the board of trustees for their support and suggestions over the past year to continue to grow our organization and profession. She discussed how much hard work goes in behind the scenes but how worthwhile it is to give back to this wonderful profession. She encouraged all members to get involved and thanked her the board members that came before her to make this year possible by their leadership and example. Dr. Whaley thanked the OHFAMA staff for their hard work and dedication, and again encouraged members to become involved at any level.

Dr. Thomas McCabe discussed the *2022-23 OHFAMA Budget*. He reviewed the items that were added to the budget for the next fiscal year and was confident in the target goal numbers being presented. He reviewed the current balance of the investment account and noted its growth over the past 5 years.

**A motion was made and seconded to adopt the 2022-23 OHFAMA Budget.**

***The motion was adopted.***

Dr. Thomas McCabe then presented membership checks to each academy.

Dr. Jennifer Trinidad accepted the check on behalf of the Central Academy and then returned the check in-kind.

Dr. James LaPolla accepted the check on behalf of the Eastern Academy and then returned the check in-kind.

Dr. Renee Mackey accepted the check on behalf of the Mideast Academy.

Dr. John Stevenson accepted the check on behalf of the Midwest Academy and then returned the check in-kind and presented an additional check to the OHFAMA in the amount of \$1,000.

Dr. David Hintz accepted the check on behalf of the North Central Academy and then returned the check in-kind.

Dr. Joy Rowland accepted the check on behalf of the Northeast Academy and then returned the check in-kind.

Dr. Ashley Fernando accepted the check on behalf of the Northwest Academy and then returned the check in-kind.

Dr. Matthew Hamilton accepted the check on behalf of the Southern Academy and then returned the check in-kind.

### **Elections**

Dr. Whaley called for nominations for OHFAMA offices for 2022.

Dr. Sarah Abshier was nominated for President, Dr. Adam Thomas was nominated for 1<sup>st</sup> Vice President, Dr. Thomas Arnold was nominated for 2<sup>nd</sup> Vice President, and Dr. Thomas McCabe was nominated for Secretary/Treasurer. There being no contested positions, the Secretary cast the ballot of the election per the instruction of Dr. Whaley.

Dr. Kelly Whaley announced that there were two 3-year positions open for APMA Delegate and one 1- year position open for APMA Alternate Delegate. Dr. Anastasia Koss and De. Thomas McCabe were nominated for the 3-year positions. There being no contested positions, the Secretary cast the ballot of the election per the instruction of Dr. Whaley.

Dr. Richard Kunig was nominated for the APMA Alternate Delegate position and there being no contest, the Secretary cast the ballot of the election per the instruction of Dr. Whaley.

Dr. Kelly Whaley thanked the newly elected board members.

Dr. Kelly Whaley administered the Oath of Office to Dr. Sarah Abshier as the 2022 OHFAMA President and presented her gavel.

Dr. Sarah Abshier presented Dr. Kelly Whaley the Thomas J. Meyer, DPM award and recognized Dr. Whaley as the newest member of the OHFAMA Silver Gavel Club.

With no further business, the meeting was adjourned at 4:12 PM.



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Dr. Thomas McCabe, Secretary

Minutes approved this 25th day of January 2022



## OHFAMA Academy Reports

### *OHFAMA Mission Statement*

---

*The Ohio  
Foot and Ankle  
Medical  
Association  
will act as a  
single voice  
for  
podiatric physicians  
In Ohio  
to ensure  
the highest quality  
of  
medical and surgical  
foot and ankle  
care  
through  
advocacy,  
education and  
public awareness*



OHIO  
FOOT AND ANKLE  
MEDICAL ASSOCIATION

## 2022 Academy Annual Report – OHFAMA Annual Business Meeting

Name of Academy: Central Academy

Number of New Members: 11

Name of New Members: Alexandra Black, DPM, 1st Year Associate; ; Alexa Bykowski, DPM, 1YrRes; Ryan De Leon, DPM Fellow; Nevin Joseph, DPM, 1YrRes; Sara Judickas, DPM, 1YrRes; Isaac Korb, DPM, 1YrRes; Russell Platt, DPM, 1YrRes; Charles Penvose, DPM, 1st Year Associate; Brenna Reed, DPM, 1st Year Associate; Meghan Roby, DPM, 1YrRes; and Jered Stowers, DPM, 2nd Year Associate

Number of Deceased Members: 0

Name of Deceased Members: n/a

### 2022 Academy Meeting Information

Month	Date	Presenter	Topic of Program
January			
February	2/7/22	Dr. David Yeager, DPM	Role of once-daily non opioid IV analgesic
March	3/7/22	Tony Burgett	EntB medical. Specialty pharmacy
April	4/4/22	N/A	Baragon - Review screws and hardware
May			
June			
July			
August	8/7/22	Top Golf	Family event.
September			
October	10/3/22	Stephen Meinert MD	Treatment challenges of skin infections
November	11/9/22	Dr. Zhurke, MD	Treatment for CRPS pain
December	TBD		

### Objectives and Accomplishments

- Successful wound care seminar in 2021..
- Great outing at TopGolf as family event.
- Monthly volunteering to Columbus community
- 

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No





**OHIO**  
FOOT AND ANKLE  
MEDICAL ASSOCIATION

### 2022 Academy Annual Report – OHFAMA Annual Business Meeting

Name of Academy: Eastern Academy

Number of New Members: 1

Name of New Members: Neathie Patel

Number of Deceased Members: 0

Name of Deceased Members: 0

### 2022 Academy Meeting Information

Month	Date	Presenter	Topic of Program
January	1/19/22	John Cozzarelli, DPM	Horizon Therapeutics, Krystexxa; Election of academy members
February			
March	3/30/22	Susan Tremaine and Dr. Edward Cosentino, DPM	Fox Rehab, Susan Tremaine; virtual attendance offered
April			
May			
June			
July			
August			
September	9/13/22	Dr. Brian Caldwell DPM, Russell Platt	Melinta Therapeutics, Kimyrsa; updates provided by state president and executive director
October			
November			
December			

### Objectives and Accomplishments

- Provide virtual attendance to allow southern members easier access to meetings
- Continue to support involvement of local 1st-3rd year residents in OHFAMA
- Succession of Dr. Dalvin, who served for many years as treasurer/secretary, to Dr. Thoman
- Efforts are being made to reach out to Medicaid to increase our reimbursement rates in next years budget

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No



### 2022 Academy Annual Report – OHFAMA Annual Business Meeting

Name of Academy: Mideastern Academy

Number of New Members: Five

Name of New Members: Natasha Beverage, Kendra Boldt, Aarondeep Deol, Tyler Kubina, Rob McCord

Number of Deceased Members: Patrick Campbell (but not sure he was

Name of Deceased Members: Still a member

### 2022 Academy Meeting Information

Month	Date	Presenter	Topic of Program
January	1/26/22	Dr. David Mai	"Davance for Injection"
February	2/23/22	Dr. Ian Barron	"Kerecis - fish skin substitute"
March	3/23/22	Dr. John Cozzarelli	"Understanding Uncontrolled Growth"
April	4/27/22	Smith and Nephew	"Grafix"
May	N/A		
June	N/A		
July	N/A		
August	N/A		
September	9/28/22	Dr. Megan Olkman	"Epi fix"
October	10/26/22	Boston Scientific	
November			
December			

### Objectives and Accomplishments

- 4/13/22 Annual Stewart Surloff Seminar (Fairlawn Hilton)
- 9/24/22 Provided Podiatric care at Akron Marathon
- Elections to held at 10/26/22 meeting
- \_\_\_\_\_

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No



OHIO  
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MEDICAL ASSOCIATION

### 2022 Academy Annual Report – OHFAMA Annual Business Meeting

Name of Academy: Midwest Podiatry Academy

Number of New Members: One

Name of New Members: Taylor Staudt, DPM

Number of Deceased Members: none

Name of Deceased Members: \_\_\_\_\_

### 2022 Academy Meeting Information

Month	Date	Presenter	Topic of Program
January			
February			
March	3-10-22	Organogenesis	Don't let your wounds stay stalled
April			
May			
June			
July	7-28-22	Tony Zanni	Innovations in F+A Surgery
August			
September	9-29-22	Christopher Bromley, DPM	Advanced Techniques in
October	10-21-22	None - virtual meeting	wound care
November			
December			

### Objectives and Accomplishments

- Held quarterly meetings to keep members updated on current OHFAMA activity
- Advised on the importance of OPPAC contributions
- to support legislative activities
- The Academy will have their quickie seminar in Fall of 2023 for Podiatric education + CME + networking
- with fellow practitioners + sponsors

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No



**OHIO**  
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MEDICAL ASSOCIATION

### 2022 Academy Annual Report – OHFAMA Annual Business Meeting

Name of Academy: North Central Podiatric Academy

Number of New Members: 1 - Dr. CJ Hassman

Name of New Members: \_\_\_\_\_

Number of Deceased Members: 0

Name of Deceased Members: 0

### 2022 Academy Meeting Information

Month	Date	Presenter	Topic of Program
January			
February	2/17/22	Dr. Elizabeth Hewitt	- Razas, NO - Nonsense seminar
March	3/4-6/22	NO Nonsense seminar	Surgery, Biomechanics, wound care, medicine
April	4/2/22	Dr. Sarah Abshire + Mike Matheny	- update from OHFAMA
May			
June			
July			
August			
September			
October	10/13/22	Jordan Lesher - Stryker	Dr. Bohach & Dr. Kubitze - Kent State
November			Scholarships
December			

### Objectives and Accomplishments

- - NONSENSE SEMINAR over 420 attendees
- - Donated 6 - \$1000 scholarships to Kent State Podiatric
- - Still working on passing updated B. Law Students
- 16 Academy members attended our last meeting 10/13

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No



**OHIO**  
FOOT AND ANKLE  
MEDICAL ASSOCIATION

## 2022 Academy Annual Report – OHFAMA Annual Business Meeting

Name of Academy: Northeast Academy

Number of New Members: 15

Name of New Members: Rachel Ascherman, PGY1; Raquisha Bailey-King, PGY-1; Nicholas Butler; Shannon Carmignani, PGY2; Cheryl Chilton; Young-In Choi, PGY1;

Thomas Corrigan; Stephen Drozda, PGY1; Samuel Mankuola, PGY2; Rachel Mazzola, PGY3; Richard Park, PGY2; Alexandra Pixton, PGY1; Rachel Robinson; Asad Sohail, PGY2; Romeo Vences -Leonard PGY1

Number of Deceased Members: 0

Name of Deceased Members: \_\_\_\_\_

### 2022 Academy Meeting Information

Month	Date	Presenter	Topic of Program
January	1/26/22	Ralph Napolitano, DPM	Jublia Topical Solution, 10%, For the Treatment of Onychomycosis
February			
March	3/31/22	Kevin Nelson	Topic: Heel P.O.D. – memory foam Pressure Offloading Device
April			
May			
June	6/2/22		Topic: DJO is now Enovis
July			
August	8/18/22	Speaker: David Simpson, MD	QUTENZA®(capsaicin) 8% Topical System: From Efficacy and Safety Data to Clinical Practice
September			
October	10/27/22-10/29/22		36th Annual Fall Classic Seminar - Virtual
November	11/2/22	David Mai, DPM	Dalvance for Injection
December			

### Objectives and Accomplishments

- Planning and Executing the Annual Fall Classic Seminar - Virtual 2022
- Supporting 2nd,3rd and 4th year students at KSUCPM with NEOAPM Scholarships. Applications submitted and awarded annually.
- Planning social events for active NEOAPM members and residents to promote the Academy, and to boost both interest in what can be accomplished together and in membership
- Encourage members to include, respect and support new members, fellows, residents and students

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No



**OHIO**  
FOOT AND ANKLE  
MEDICAL ASSOCIATION

### 2022 Academy Annual Report – OHFAMA Annual Business Meeting

Name of Academy: Northwest Ohio Academy

Number of New Members: 4

Name of New Members: Lucas Adams, Mitchel Rogaliner, Quinn Schroeder, Kyle Smith

Number of Deceased Members: 0

Name of Deceased Members: n/a

### 2022 Academy Meeting Information

Month	Date	Presenter	Topic of Program
January	1/06/2022	Bioventus	
February	2/03/2022	Avitus Orthopedis and Sanara MedTech	
March	3/03/2022	Integra	LE Distal Flap Techniques Presentation
April	4/07/2022	Advanced Pathology Solutions	
May	5/05/2022	EBM Medical	
June			
July			
August			
September	9/30/2022		
October			
November	11/03/2022	Dr. McCaneaney with Kerecis	
December	12/01/2022	Mosher Medical	

### Objectives and Accomplishments

- was able to provide a free seminar and golf outing this year to our members
- our member Dr. Charlie Marlowe was named a 2022 winner of the OHFAMA Service Award
- 
- 

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No



**OHIO**  
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MEDICAL ASSOCIATION

### 2022 Academy Annual Report – OHFAMA Annual Business Meeting

Name of Academy: Southern Academy

Number of New Members: 10

Name of New Members: Aaron Abraham, DPM, Kara Goettl, DPM, Randi Heming, DPM, Michael Liette, DPM, Adena Mahadal, DPM

Suhail Masadeh, DPM, Joshua Mormol, DPM, Alex Pilkinton, DPM, Bryce Yamat, DPM, Chelsea Zahner, DPM

Number of Deceased Members: 0

Name of Deceased Members: N/A

### 2022 Academy Meeting Information

Month	Date	Presenter	Topic of Program
January			
February			
March	03/23/2022	Justin Miller	Progressive Medical Solutions
April			
May			
June			
July			
August	08/03/2022	Dr. Andrew Hearn (vascular surgery)	Understanding Venous Disease & Treatment Options
September			
October			
November			
December			

### Objectives and Accomplishments

- Provide quality, educational lectures to our members
- Engage members to participate in meetings
- Goals: Evaluate and revise bylaws as needed
- 

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No



# OHIO

FOOT AND ANKLE  
MEDICAL ASSOCIATION

## **APMA House of Delegates Report**

March 5, 2022: Reference Committee Meetings (virtual)

March 11, 2022: Alliance Meeting & Ohio Caucus (Washington, D.C.) March 12 & 13, 2022: APMA HOD (Washington, D.C.)

This report serves to summarize the events leading up to and during the 2022 APMA House of Delegates (HOD) and the participation and experiences of the Ohio Delegation, members of which were charged to serve the State of Ohio by the Ohio Foot and Ankle Medical Association (OHFAMA) and its members. This report is a summary of important events, not an all-inclusive report of the events. The APMA website HOD page contains the budget, propositions, policies and presentations for your full review and consideration. Questions about this report can be directed to OHFAMA Executive Director, Mike Mathy, CAE or Marc Greenberg, DPM, 2022 Ohio Delegation Chair.

The following policy proposals were adopted by the House of Delegates:

### **1-22: Participation in Health Care Reform.**

Recommended that the APMA support the formation of a national alliance of professional associations to approach the current presidential administration with recommendations on improvement in health care systems and delivery.

### **2-22: Pursuit of Physician Parity.**

Collaborative document between the APMA and several states moving to update the definition of “parity” and establishing a common goal of a path to parity with MD and DO physicians. This was a hotly debated issue leading up to and during the HOD. Stakeholders from several states, spearheaded by New York, Pennsylvania and Delaware, were pushing to delete past work of APMA that was directed by past approved HOD policies and start with new policies. Eventually all parties agreed to withdraw some policies and come up with an amended definition of “parity” and a statement that all parties and the members of the HOD could agree upon. The Ohio delegation stayed visibly neutral on the subject throughout the process but quietly supportive of the work previously done by APMA and the Task Force on the issue. We understood the reasons that certain decisions were made by APMA, the confidentiality that APMA demonstrated when needed and the transparency APMA provided when appropriate. In the end, Ohio was in agreement with the policy that was approved and the direction that APMA was charged with moving in the future.

### **3-22: Prioritization of Mental Health.**

Proposed APMA support of prioritizing mental health issues and encouraging help-seeking behavior for DPMs with issues including mental health, suicide, substance abuse, burn-out and depression. We are pleased to see proper recognition of these issues but the action plan has yet to be established. We will expect to see information forthcoming in 2022.

## **BUDGETARY ACTION ITEM RESOLUTIONS:**

### **1-22: Distinguished Service Citation for Dr. Jerauld Ferritto**

### **Jr, DPM. 2-22: Pursuit of Physician Parity.**

Tasked the APMA BOT and Committee on Physician Parity with establishing work groups to develop an action plan with pathways at the federal, state and local levels and to deliver a report on progress at the 2023 HOD.

### **Ohio APMA Delegates**

#### *Chair*

Marc Greenberg, DPM

#### *Delegates*

Sarah Abshier, DPM

Mark Gould, DPM

Karen Kellogg, DPM

Rich Kunig, DPM

Thomas McCabe, DPM

Adam Thomas, DPM

#### *Alternate Delegates*

Kelly Whaley, DPM

#### *Excused*

Bruce Blank, DPM, Excused

Anastasia Koss, DPM, Excused



## **PROPOSITIONS:**

### **A-22: Candidate Identification for Young Physician Member of the Board.**

Updated language in the Bylaws. Identified that all available positions to the BOT, except for the Student Liaison, position shall be made from the floor of the HOD. Also empowered the BOT with identifying qualified young physician member candidates for the BOT. Originally the latter was further amended to allow the BOT to serve as the nominating committee for the young physician candidates for BOT. However, Ohio objected to this amendment citing a conflict of interest with voting members of the BOT having a say in who other voting members should be and noted members can be nominated from the floor of the HOD without BOT involvement. The Ohio amendment to the proposed language in the proposition was passed by a vote on the House floor.

### **B-22: Code of Conduct for HOD Meeting.**

Made changes to the HOD Operations Manual to establish a written Code of Conduct specifically for the HOD, which did not formally exist.

### **C-22: Clarification of “Leadership Position” with Respect to HOD Representatives Serving on the Specialty Board Recognition Committee.**

Changes to the Bylaws.

### **D-22: Clarification of Board of Inquiry Authorization Process.**

Changes to the Bylaws and HOD Operations Manual.

## **CODE OF ETHICS:**

APMA had a Code of Ethics but did not have an official policy updated. This policy is similar in purpose and form as other professional, medical associations. It underwent a number of minor edits prior to approval on the floor of the HOD.

## **REPORTS FROM THE HOD FLOOR:**

**Julianne Sees, DO:** Trustee, American Osteopathic Association

**State of the Association:** Jeffrey DeSantis, DPM, President APMA.

**Award of Excellence:** By APMA President Jeffrey DeSantis, DPM to Jondelle Jenkins, DPM (IL).

**Distinguished Service Citation:** By APMA President Jeffrey DeSantis, DPM to J. D. Ferritto, DPM (FL). APMA's highest honor was awarded to Dr. Ferritto. Additionally, the Ohio delegation publicly praised Dr. Ferritto for his contributions to the profession and announced a donation in his name to the APMA Educational Foundation.

**Executive Director's Report:** James Christina, DPM.

**APMA Educational Foundation Report:** Laura Pickard, DPM.

**Registry Data Visualization Update:** Dyane Tower, DPM, MPH, MS.

Detailed statistical analysis of registry data. Broke down E&M reporting by state. Data limited to those reporting through one EHR platform (NextGen).

**Saturday Town Hall Forum: Pursuit of Physician Parity:** Scott Hughes, DPM (BOT and Chair of Committee on Physician Parity). This was expected to be a lengthy discussion and some back and forth on the issue of how to handle the “path to parity”. The APMA BOT had previously been charged by the policies passed at the previous HOD to move in one direction. Several states (PA, NY, DE) were lobbying to scrap past work and restart. There were many issues to iron out

on this issue but both sides spent considerable time off the floor of the HOD working on an acceptable statement on the Pursuit of Physician Parity and the direction to move in the future. With an agreement in place and a new Policy Proposition 2-22 agreed upon, there was no longer the contentious issue to hash out during the Town Hall Forum. Thus, the time was spent updating and informing the attendees of the past and present in the interest of transparency and education.

### **Approval of the Budget.**

**Student Recruitment Update:** Tiffany Kildale & Peggy Tresky (APMA staff).

Discussed the “Step Into Podiatry” campaign. Focus was targeting of high school students more than college. Identified mentoring of students as a critical step in the successful recruitment of a student. Due to the target of high school students, this is a 4-8 year matriculation delayed plan, so the data on the success of the program will be delayed until then. Currently involving a social media campaign.

**Legislative Advocacy Report:** William Long, DPM, Chair.

Identified major issues worked on:

**Veterans Affairs Bill:** Focused on a name change for directors to assist with a pay increase. This passed through Congress during the HOD and was signed by President Biden the day after the HOD.

**HELLPP Act:** Still work to do. Called for more sponsors in Congress to get this through. Podiatrists are called upon to contact their legislators to support and sign on. APMA Advocacy web page is a helpful tool to assist members on sending emails and making calls. Focus is to change designation of a podiatrist from R3 to R1 to achieve parity.

**Amputation reduction. Student loan reform. Medicare pay increase Inclusion of DPMs in COVID vaccine administration, including DPMs as “physician” in the bill.**

**Tricare:** Allowing DPMs to prescribe PT/OT.

**Diversity, Equity and Inclusion (DEI):** William Long, DPM, BOT & Task Force Chair.

Discussed the history, purpose, goals of the DEI. Focus on age, culture, disability, race, religion, sex/gender, sexual orientation and gender identity. Task force reviewed all internal APMA documents for compliance and updates. Changes were made to the APMA Employee Handbook. Task force moved for the formation of an official APMA Committee to cover DEI, called for the hiring of an APMA staff person for DEI management, BOT training on DEI and an Annual Report at the HOD on DEI. A motion was made on the floor and passed to have DEI training for all HOD attendees in 2023 during a Town Hall session.

**Sunday Town Hall Forum:**

**Student Recruitment:** Sabrina Minhas, DPM (PA).

Project proposed to address student recruitment problem now, focusing on the college level student target, since the APMA research and plan of targeting high school students has a 4-8 year delay on affecting our numbers. Proposed each state component society contact 3 colleges/universities in the next 90 days and report back to the AACPM. Dr. Christina further advised members to follow up with our own colleges/universities to speak with a representative.

**Psychological Safety in Medical Education:** Janet Simon, DPM (NM) and Patrick DeHeer, DPM (IN).

**Strategic Planning Priorities:** Jim Christina, DPM.

Called for delegates to identify the issues that need to be addressed at future HOD.

1. Member recruitment, retention, recoupment.
2. Growing the profession.
3. Protecting external threats to the profession.
4. Recognizing internal threats to the profession.
5. Effective use of technology to educate the public about the

profession. Dr. Christina said the APMA is accepting ideas for the future Strategic Plan of the APMA.

**Installation of the President:** Of note during this ceremony was a milestone of the Installing Officer, Dr. Kathleen Stone, who was APMA's first female President, installing the APMA's second female President, Dr. Laura Pickard.

**President's Inaugural Address:** Laura Pickard, DPM.

**ELECTION RESULTS AND BOT MOVEMENT:**

Ascending to Office of President: **Laura Pickard, DPM (IL)**

Moving to Immediate Past President: **Jeffrey DeSantis,**

**DPM (CA)** Exiting the Board: **Seth Rubenstein, DPM (VA)**

President Elect: **Sylvia Virbulis, DPM**

(NC) Treasurer: **Lawrence Santi,**

**DPM (NY)**

APMA BOT: **Leslie Campbell, DPM (TX)** (*re-elected*)

APMA BOT: **William Long, DPM (SC)**

APMA BOT: **Jane Anderson, DPM (NC)**

APMA BOT Young Physician Member: **Rebecca Sundling, DPM** (MI) (*re-elected*) (Ohio Health Grant Medical Center residency trained 2013-16)

Speaker of the House: **Kevan Kreitman, DPM** (MI) (*re-elected*)

Specialty Board Recognition Committee: **Tyson Green, DPM**  
LA)

**A moment of personal privilege:**

I would like to conclude this report with the recognition of the members listed at the top of the report. These delegation members were elected by OHFAMA members and charged with representing Ohio in the affairs of the APMA House of Delegates. They gave many hours of their time with multiple meetings prior to the HOD as well as time in Washington D.C. This was time away from their families as well as sacrificing revenue as they needed to be away from their offices to represent Ohio and their profession. All members of the delegation acted professionally and with purpose in carrying out our business and you, the members of the Ohio Foot and Ankle Medical Association, should be proud of our representation and accomplishments. It has been my honor to serve as the Chief Delegate and to represent Ohio podiatrists alongside them. The next time you see these members, please take a moment to thank them for their selfless service to the profession, to all Ohio podiatrists, to OHFAMA members and to you.

Sincerely,



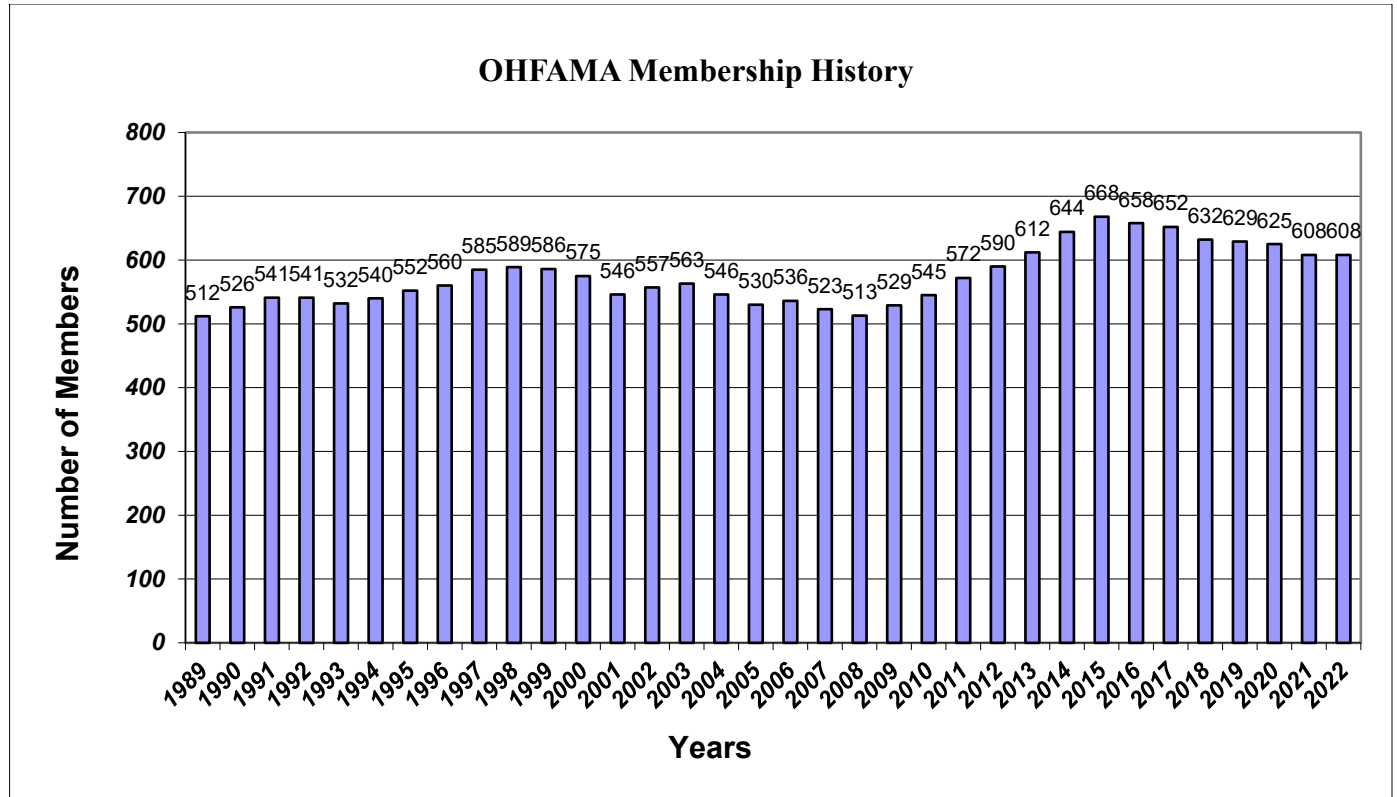
Marc S. Greenberg, DPM  
Chief Delegate, Ohio Delegation to APMA

# REPORT OF THE OHFAMA BOARD OF TRUSTEES

2022 Annual Business Meeting

Subject: **OHFAMA Membership**

Presented by: Sarah Abshier, DPM  
OHFAMA President



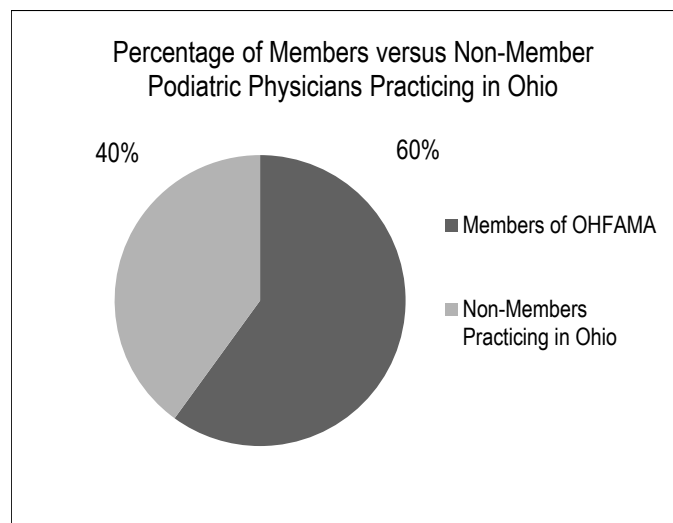
Year	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
Members	512	526	541	541	532	540	552	560	585	589	586	575	546	557	563	546	530
Year	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Members	536	523	513	529	545	572	590	612	644	668	658	652	632	629	625	608	608

## Member to Nonmember Ratio

Members of OHFAMA      60%\*  
Non-Members              40%

866 Total in-state licensed Podiatrists in OH  
(SMBO) August 2, 2022

\* Does not include Resident Members



	Nov 2, 2022	Oct 28, 2021	Oct 27, 2020	Oct 20, 2019	Oct 30, 2018	Oct 25, 2017	Oct 31, 2016	Oct 20, 2015	Oct 29, 2014	Oct 31, 2013
5.4	37	40	31	28	27	27	26	20	23	23
A1	8	7	4	10	10	13	9	7	15	15
A2	11	6	17	9	16	11	6	16	15	14
A3	7	19	12	14	10	12	16	15	13	16
A4	14	5	12	10	11	14	13	13	16	9
AC	284	288	303	309	322	327	331	339	328	337
FC	18	17	16	17	18	17	17	16	17	15
LM	122	116	122	120	113	108	101	92	86	78
NPM	6	5	3	4	3	3	3	4	6	4
PDM	1	1	1	1	2	2	3	3	4	4
SM	8	9	10	10	10	11	12	15	15	13
R13	24	28	22	39	33	42	43	48	33	33
R23	32	31	43	27	26	32	37	34	32	26
R33	33	33	27	27	29	30	34	35	34	25
Fellows	1	3	2	3	2	1	1	2	3	n/a
NPR	0	0	0	1	0	2	6	9	4	n/a
Fed Svc	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
<b>Total Members</b>	<b>608</b>	<b>608</b>	<b>625</b>	<b>629</b>	<b>632</b>	<b>652</b>	<b>658</b>	<b>668</b>	<b>644</b>	<b>612</b>

### **2022 Membership Campaign**

1. Completed a non-member recruitment campaign in August
2. Dr. Abshier personally contact all non-member Ohio podiatric physicians to discuss membership.
3. Sent a personal letter to all new members
4. OHFAMA President and/or Executive Director visited six OHFAMA Academies
5. Continued PR radio campaign to market membership and recommending patients see a OHFAMA member podiatric physician.
  - a. As of September 2022, over 13,000 radio commercials aired across all 88 counties in Ohio. Ohio Radio News Network has 69 stations
  - b. The PR campaign includes radio ads, a digital display and social media campaign and a component for digital broadcasting called Over The Top (OTT). OTT is video content and programming that is transmitted over the internet, bypassing traditional cable or linear distribution on platforms such as Hulu, Prime Video, Hotstar and Sling TV.
  - c. The OTT campaign made over 132,755 impressions with a 98% Video Completion Ratio.
  - d. The 2022 Digital portion of the campaign delivered over 250,000 impressions with over 300 click throughs.
6. Contacted the State Medical Board on all newly licensed podiatric physicians for follow-up with Membership applications
7. Followed-up with all graduating residents for OHFAMA membership

**Terms of Elected Office**  
**APMA Delegates, OHFAMA Trustees, APMA CAC, PIAC State Advocacy**

<b>OHFAMA Trustees</b>														
<i>Last Updated 11/1/2022</i>														
<b>Academy</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>Central</b>				Schilling (1)	Abshier(2)	Abshier(3)	Abshier(2)	Abshier(2)	Abshier(3)	Abshier(1)	Fulkert(2)	Fulkert(3)	Koss (1)	Koss (2)
<b>Central</b>	J. Buchan(1)	Bhatia (2)	Bhatia (3)	Bhatia (1)	Kaplansky (2)	Kaplansky (3)	Thomas (1)	Thomas (2)	Thomas (1)	Thomas (2)	Thomas (3)	Thomas (1)		
<b>Eastern</b>	Blank (*)	Jackson(1)	Jackson(2)	Jackson (3)	Jackson (1)	Petrolla(2)	Petrolla(3)	Petrolla(1)	Petrolla(2)	Petrolla(3)	Fahim(1)	Fahim(2)	Blank(3)	Blank(1)
<b>Mid-Eastern</b>	Kellogg (3)	Kellogg(1)	Kellogg(2)	Kunig (3)	Kunig (1)	Kunig(2)	Kunig (3)	Kunig (1)	Kellogg(2)	Kellogg (3)	Kellogg(1)	Kellogg(2)	Kellogg (3)	Kellogg(1)
<b>North Central</b>	Wiggin (1)	Wiggin(2)	Wiggin(3)	Bohach (1)	Bohach(2)	Bohach (3)	Bohach (1)	Bohach (2)	Lesnak (3)	Lesnak (1)	Lesnak (2)	Lesnak (3)	Lesnak (1)	Lesnak (2)
<b>Northeastern</b>	Caldwell (3)	Gould(1)	Gould(2)	Gould (3)	Gould (1)	Gould(2)	Gould(3)	Gould (1)	Gould(2)	Gould(3)	Gould (1)	Gould(2)	Smik (1)	Smik (2)
<b>Northeastern</b>	Lieberman(3)	Lieberman(1)	Lieberman(2)	Lieberman(3)	Bodman(1)	Bodman(2)	Bodman(3)	Bodman(1)	Bodman(2)	Bodman(3)	Bodman(1)	Bodman(2)	Bodman (3)	Thornton (1)
<b>Northwest</b>	Saferin (3)	Saferin (1)	Russell (2)	McCabe (3)	McCabe (1)	Sheridan (2)	Sheridan (3)	Russell (1)	Russell (2)	Russell (3)	Russell (1)	Clarke (2)	Clarke (3)	
<b>Southern</b>	Ash (3)	Ash (1)	Ash (2)	Ash (3)	Ash(1)	Ash (2)	Ash (3)	Masowick (1)	Masowick (2)	Masowick (3)	Masowick (1)	Masowick (2)	Masowick (3)	
<b>Young Physician</b>	Jackson (2)	Feinberg(1)	Feinberg(2)	Feinberg (3)	Feinberg(4)	Feinberg(5)	Samouilov (1)	Samouilov (2)	Samouilov (3)	Samouilov (4)	Samouilov (5)	Samouilov (6)	Shaw (1)	Shaw (2)
<b>Midwestern</b>	Schroeder (3)	Schroeder (1)	Schroeder(2)	Schroeder (3)	Schroeder(1)	Greenberg(2)	Greenberg(3)	Greenberg(1)	Greenberg(2)	Greenberg(3)	Greenberg(1)	Greenberg(2)	Greenberg(3)	Greenberg(1)
<b>OPSMA Rep</b>	Quisno	Jozic	Jozic	Kamery	Kamery	Rossi	Rossi	Dao	Dao	Profeta	Profeta	Rudy	Rudy/Nerestant	
<b>CAC Rep</b>	Lieberman(1)	Lieberman(2)	Lieberman(3)	Lieberman (1)	Lieberman (2)	Lieberman (3)	Bhatia (1)	Bhatia (2)	Bhatia (3)	Bhatia (1)	Bhatia (2)	Bhatia (3)	Russell (1)	Russell (2)
<b>CAC Rep Alt</b>							Lieberman (1)	Lieberman (2)						
<b>PIAC</b>	Blank (1)	Blank (2)	Blank (3)	Blank (1)	Blank (2)	Blank (3)	Blank (1)	Russell (2)	Russell (3)	Lesnak (1)	Lesnak (2)	Lesnak (3)	Lesnak (1)	Lesnak (2)
<b>State Advocacy</b>		Blank		Russell		Schilling		Loftus		Whaley		Abshier		
<b>APMA Delegates</b>														
<i>Last Updated 07/28/2017</i>														
	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Delegates (3 year)	Saferin (3)	Kunkel (1)	Kunkel (2)	Kunkel (3)	Greenberg(1)	Greenberg(2)	Greenberg(3)	Greenberg(1)	Greenberg(2)	Greenberg(3)	Greenberg(1)	Greenberg(2)	Greenberg(3)	
Delegates (3 year)	Gould (2)	Gould (3)	Gould (1)	Gould (2)	Gould (3)	Gould (1)	Gould (2)	Gould (3)	Gould (1)	Gould (2)	Gould (3)	Gould (1)	Gould (2)	Gould (3)
Delegates (3 year)	Schroeder(2)	Schroeder(3)	Schroeder(1)	Schroeder(2)	Schroeder(3)	Schroeder(1)	Kellogg (2)	Kellogg (3)	Kellogg (1)	Kellogg (2)	Kellogg (3)	Kellogg (1)	Kellogg (2)	Kellogg (3)
Delegates (3 year)	Blank (3)	Blank (1)	Blank (2)	Blank (3)	Blank(1)	Blank(2)	Blank(3)	Blank(1)	Blank(2)	Blank(3)	Blank(1)	Blank(2)	Blank(3)	
Delegates (3 year)	Lieberman(1)	Lieberman(2)	Lieberman (3)	Block (1)	Block (2)	Block (3)	Block (1)	Block (2)	Block (3)	Samouilov (1)	Samouilov (2)	Samouilov (3)	Koss (1)	Koss (2)
Delegates (3 year)	Petrolla (1)	Petrolla (2)	Petrolla (3)	Petrolla (1)	Russell (2)	Kellogg(3)	Russell (1)	Russell (2)	Russell (3)	McCabe (1)	McCabe (2)	McCabe (3)	McCabe (1)	McCabe (2)
Delegates (3 year)					Kellogg	Russell	Schilling	McCabe	Bhatia	Loftus	Kunig	Whaley	Abshier	Thomas
1st Alt. (1 yr. - paid)	Waxman	Saferin	Block	Bhatia	Bhatia	Asef	McCabe	McCabe	Loftus	Kunig	Whaley	Abshier	Thomas	Arnold
2nd Alt. (1 yr. - paid)	Kunkel	Block	Hintz	Greenberg	Asef	Bhatia	Asef	Asef	Asef	Asef	vacant	Kunig	Kunig	
Add'l Alts. (up to 6)														
Note: Bolded Delegate is the Chair of Delegation														

# 2023 Calendar for OHFAMA as of October 13, 2022

## January

30 7:00 PM Executive Committee

## February

9-11 GXMO – GoToWebinar  
 16 9:00 AM Budget and Finance – OHFAMA Executive Office  
 16 10:00 AM Board of Trustees – OHFAMA Executive Office  
 25 Grant and Central Academy Surgical Symposium – Embassy Suites Columbus Airport  
 TBD by Delegation Chair APMA Delegation Conference Call (if needed)

## March

3-5 No-Nonsense Seminar – North Central Academy – Virtual  
 15 OHFAMA Journal Deadline for Newsletter – President's message  
 TBD Alliance Meeting – OH APMA Delegation  
 17 ASPE Meeting  
 17-19 APMA HOD – JW Marriott – Washington, DC

## April

13 9:00 AM Budget and Finance – OHFAMA Executive Office  
 13 10:00 AM Board of Trustees – OHFAMA Executive Office  
 22 7:30 AM Annual Seminar – 1 Day Virtual Seminar

## May

1 7:00 PM Executive Committee - 5.4 Statutes  
 18-19 **107<sup>th</sup> Annual Scientific Seminar** – Columbus Hilton at Easton

## June

15 OHFAMA Journal Deadline for Newsletter – President's Message

## July

13-16 APMA Scientific Meeting – Gaylord Opryland Resort and Conference Center

## August

3 9:00 AM Budget and Finance – OHFAMA Executive Office  
 3 10:00 AM Board of Trustees – OHFAMA Executive Office  
 10-12 GXMO – GoToWebinar  
 TBD APMA State Advocacy Forum – Albuquerque, NM

## September

15 OHFAMA Tax Filing Deadline  
 15 OHFAMA Journal Deadline for Newsletter – President's Message  
 18 7:00 PM Executive Committee  
 TBD ASPE – TBD  
 TBD Quickie Seminar – Midwest Academy – TBD  
 TBD Holy Toledo Seminar – Northwest Academy  
 TBD by APMA Kent State - APMA Visitation at KSUCPM – Mike Mathy, Dr. Thomas

## October

12 9:00 AM Budget and Finance – OHFAMA Executive Office  
 12 10:00 AM Board of Trustees – OHFAMA Executive Office  
 TBD Alliance Meeting – Selected by the Host State that Runs Meeting  
 TBD Fall Classic CME Event – Northeast Academy – TBD

**November**

TBD		<b>CEO Symposium</b> – ASAE – Mike Mathy and Dr. Thom Arnold
3	2:00 PM	Budget and Finance – Embassy Suites Columbus Airport
3	3:00 PM	Board of Trustees – Embassy Suites Columbus Airport
4	7:00 AM	Wound Care Seminar – Embassy Suites Columbus Airport
4	2:30 PM	Annual Business Meeting – Embassy Suites Columbus Airport
16-18		GXMO – Location TBD
TBD		CAC/PIAC meeting – TBD

**December**

15		Ohio Foot and Ankle Medical Association Service Award Nominations Due
15		OHFAMA Journal Deadline for Newsletter

**All Academies are requested to select a few dates for the OHFAMA President's visit and remit to Mike Mathy for confirmation.**

**Thank you in advance to complete visits BEFORE mid-September.**

***\*Dates and times are subject to change.***

***Please reference Calendar on [www.OHFAMA.org](http://www.OHFAMA.org)***



## REPORT OF THE OFAMF BOARD OF DIRECTORS

Subject: **The Annual Foot and Ankle Scientific Seminar**

Presented by: Sarah Abshier, DPM, OFAMF President

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**The 106th Ohio Annual Foot and Ankle Scientific Seminar was held at the Columbus Hilton at Easton May 12-14, 2022**

### **Attendees:**

- **DPMs = 224**
- **Assistants = 28**
- **Exhibitors = 82**
- **Speakers = 31**
- **Guests = 8**

### **Analysis of Out of state attendees (comparison)**

- |                       |                        |
|-----------------------|------------------------|
| ▪ 2007 = 27 attendees | ▪ 2015 = 35 attendees  |
| ▪ 2008 = 37 attendees | ▪ 2016 = 25 attendees  |
| ▪ 2009 = 48 attendees | ▪ 2017 = 33 attendees  |
| ▪ 2010 = 37 attendees | ▪ 2018 = 32 attendees  |
| ▪ 2011 = 33 attendees | ▪ 2019 = 40 attendees  |
| ▪ 2012 = 29 attendees | ▪ 2020 = 110 attendees |
| ▪ 2013 = 34 attendees | ▪ 2021 = 28 attendees  |
| ▪ 2014 = 37 attendees | ▪ 2022 = 28 attendees  |

### **2023 – The 107th Annual Ohio Foot and Ankle Scientific Seminar: April 22, 2023 and May 18-19, 2023**

Co-Scientific Chairs: Larry DiDomenico, DPM and Robert Mendicino, DPM

The meeting will hold a virtual 8 hour course on Saturday, April 22, 2023, and a live 17 hour course on May 18-19, 2023 at the Columbus Hilton at Easton.

### **Registration fees:**

Attendees may register for just the virtual day, just live days or both.

	Virtual Only	Live Only	Virtual and Live
Member Registration:	\$100	\$200	\$275
Non-APMA Registration:	\$200	\$350	\$525
APMA member out of state:	\$125	\$250	\$350

This report is for information only regarding the Annual Foot & Ankle Scientific Seminar.

OFAMF Financial Information 2017-2022  
and Proposed 2023-2024 Budget



INCOME:



Account Name	May 2017 - April 2018 Year End	May 2018 - April 2019 Year End	May 2019 - April 2020 Year End	May 2020 - April 2021 Year End	May 2021 - April 2022 Year End	Current Budget for May 2022- April 2023	QuickBooks - Statement of Activity thru August 31, 2022	Proposed Budget May 2023 - April 2024	
Annual Scientific Seminar - Hybrid Model	\$236,640	\$245,235	\$241,083	\$138,635	\$178,420	\$231,845.00	\$212,920.00	\$227,720.00	Virtual April and In-Person May 2023
Coding Seminar - Pre-Annual Seminar Tracks	\$6,975	\$0	\$0	\$0	n/a	n/a	n/a	n/a	
GXMO Education Courses	\$18,030	\$18,345	\$18,355	\$18,575	\$26,190	\$20,000.00	\$8,100.00	\$20,000.00	
CPME Approval	\$8,027	\$9,000	\$5,000	\$3,700	\$7,612.44	\$7,500.00	\$3,500.00	\$7,500.00	Sponsoring 6 seminars
Sports Medicine Seminar	\$0	\$19,325	\$17,940	n/a	\$0	\$12,000.00	\$0.00	\$8,000.00	Virtual 2023/24
Wound Care Seminar	n/a	n/a	n/a	n/a	\$12,740	\$21,800	\$0.00	\$21,800.00	With ABM Nov 2023
Central Surgery Symposium	\$37,875	\$34,425	\$33,600	\$18,725	\$12,875.00	\$38,100.00	\$0.00	\$38,100.00	In Person Feb 2024
CME Approval	\$400	\$600	\$4,925	\$200	\$175	\$3,000.00	\$0.00	\$3,000.00	Includes In2Bones Nov NYC approval
Other Income	\$2,750	\$5,800	\$700	\$0	\$3,700	\$2,500.00	\$0.00	\$0.00	
Continuing Education Development (includes developing new courses)	n/a	n/a	\$10,925	\$0	\$6,790.55	\$9,000.00	\$4,400.00	\$16,000.00	Academy Collaboration
On-Demand CE Webinars						\$5,000.00	\$0.00	\$5,000.00	On-Demand CE through OHFAMA website
TOTAL INCOME	\$310,697	\$332,730	\$332,528	\$179,835	\$248,502.99	\$350,745.00	\$228,920.00	\$347,120.00	



Expenses:						Current Budget for May 2022- April 2023	QuickBooks - Statement of Activity thru August 31, 2022	Proposed Budget May 2023 - April 2024	
PROGRAM EXPENSES									
Annual Scientific Seminar	\$147,581.47	\$164,856.26	\$148,057.84	\$61,495.70	\$152,077.94	\$165,650.00	\$154,651.10	\$161,200.00	Virtual April and In-Person May 2023
Coding Seminar - Pre-Annual Seminar Tracks	\$7,337.93	\$0.00	\$0.00	\$0.00	n/a	n/a	n/a	n/a	
GXMO Education Courses	\$6,848.23	\$7,250.00	\$7,012.00	\$5,429.90	\$7,962.75	\$8,000.00	\$2,337.00	\$8,000.00	
Donations and Other Expenses	\$520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$60.00	\$500.00	
CPME Expenses	\$4,712.19	\$5,820.99	\$4,129.55	\$3,250.00	\$4,000.00	\$6,250.00	\$0.00	\$6,250.00	Sponsoring 6 seminars
Sports Injury Clinic Seminar	\$0.00	\$11,216.55	\$14,504.27	\$0.00	\$0.00	\$2,500.00	\$0.00	\$4,000.00	Virtual 2023/24
Surgical Symposium	\$28,474.92	\$27,062.83	\$27,252.07	\$12,771.51	\$8,812.00	\$32,500.00	\$0.00	\$32,500.00	In Person Feb 2024
Wound Care Seminar	n/a	n/a	n/a	n/a	\$10,623.50	\$16,250.00	\$0.00	\$16,250.00	

Continuing Education Development (includes developing new courses)	\$0.00	\$0.00	\$7,384.35	\$0.00	\$3,790.55	\$4,250.00	\$0.00	\$3,500.00	
On-Demnad CE Webinar Expenses	n/a	n/a	n/a	\$0	\$0	\$2,500.00	\$0.00	\$2,500.00	
TOTAL PROGRAM EXPENSES	\$195,474.74	\$216,206.63	\$208,340.08	\$82,947.11	\$187,266.74	\$238,400.00	\$157,048.10	\$234,700.00	
PR and ADMINSTRATION EXPENSES									
Account Name	May 2017 - April 2018 Year End	May 2018 - April 2019 Year End	May 2019 - April 2020 Year End	May 2019 - April 2020 Year End	May 2021 - April 2022 Year End	Current Budget for May 2022- April 2023	QuickBooks - Statement of Activity thru August 31, 2022	Proposed Budget May 2023 - April 2024	
Associations Advance Ohio	\$10,985.00	\$12,078	\$13,335	\$1,500	\$1,000	\$12,375.00	\$0.00	\$7,760.00	50% OFAMF - 50% OHFAMA 2023 Campaign
Accounting Services (including tax return)	\$495.00	\$7,664	\$9,622	\$7,504	\$5,480	\$8,000.00	\$2,220.00	\$6,000.00	
Professional Fees	\$75,777.51	\$75,116.09	\$76,205.19	\$70,833.37	\$68,029.02	\$69,100.00	\$22,578.82	\$73,463.00	
Office and Equipment Rental (\$900 per month)	\$10,800.00	\$10,800	\$10,800	\$10,800	\$10,800	\$10,800.00	\$3,600.00	\$10,800.00	
Supplies	\$2,265.37	\$2,163.71	\$934.46	\$1,943.05	\$4,840.65	\$3,000.00	\$1,584.61	\$4,500.00	
Bank & Credit Card Fees	\$3,216.49	\$6,312.81	\$4,825.37	\$3,414.37	\$6,566.58	\$6,500.00	\$2,718.19	\$6,500.00	
Staff Travel	n/a	n/a	n/a	n/a	\$1,028.67	\$1,500.00	\$317.36	\$1,500.00	
Administration Expenses	\$8,211.50	\$470.51	\$260.17	\$869.10	\$174.00	\$500.00	\$0.00	\$500.00	
TOTAL PR and ADMINSTRATION EXPENSES	\$111,750.87	\$114,605.50	\$115,982.79	\$96,864.14	\$97,918.92	\$111,775.00	\$33,018.98	\$111,023.00	
TOTAL EXPENDITURES	\$307,225.61	\$330,812.13	\$324,322.87	\$179,811.25	\$285,185.66	\$350,175.00	\$190,067.08	\$345,723.00	
Total Revenue Minus Total Expenditures	\$3,471.39	\$1,917.87	\$8,205.03	\$23.75	<b>- \$36,682.67</b>	\$570.00	\$38,852.92	\$1,397.00	