

Job Description

President

1. The President shall preside at all meetings of the House of Delegates, Board of Trustees and Executive Committee. He/she shall serve as Chairman of the Board of Trustees. He/she shall appoint all standing committees with the approval of the Board of Trustees and shall appoint all ad hoc or Task Force committees of the Association, Board and Executive Committee, except where otherwise provided in the Bylaws.
2. He/she shall be a member ex-officio of all Committees. At the annual meeting, he/she shall submit a report of the general status of the organization and make any recommendations for improvement of the Association.
3. He/she shall perform such other duties as are assigned him/her by the Board of Trustees.
4. He/she shall prepare a quarterly President's Message due by the 15th day of the preceding quarter of publication of January issue, April issue, July issue, October issue.
5. Visit local academies upon invitation or at their request.
6. Chair meetings of the Executive Committee (quarterly conference calls) and participate in leadership orientation.
7. Conduct by chairing the Performance Review of the Executive Director annually (October) prior to the October Board of Trustees meeting.
8. Testify before state or federal agencies or legislative committees if needed.
9. Attend APMA HOD as a Delegate.
10. Attend KSUCPM Board meetings as the OHFAMA representative.